

PMVFD/CCPM ACTION COMMITTEE MEETING

January 27, 2006

A first Action Committee meeting was held at the home of Robert and Anita Carlyle on Palomar Mountain at 4:00 p.m. on Friday, January 27, 2006 pursuant to email notices circulated between the members over the last week. Present were: From the PMVFD: Linda Thorne and Robert Carlyle; from CCPM: Scott Kardel and Tom Burton; and Member at Large, Bonnie Phelps. Also present were Earl Walls, George Lucia and, for a portion of the meeting, Henry Vargas.

PRELIMINARIES

The group first talked about its origins and the history of the common goal: to create a community center for the people of Palomar Mountain.

While this had initially been the vision of Mountain residents supporting the Volunteer Fire Department, they had gotten away from that idea (due to various misperceptions over the years and philosophical differences) such that a community center corporation was formed a couple of years ago to take up the project. As the community center worked in conjunction with the PMVFD, the original purpose and logic of a combined facility resurfaced. Then, about a month ago, CCPM asked for some time on the PMVFD Board's meeting agenda to suggest the formal appointment of this action committee. This Committee would include members from each Board, as well as one or more from the community at large. It would spearhead the project without interfering with PMVFD operations and without requirement of involving formal noticed meetings and people who do not have specific skill sets directly applicable to the planning, entitlement, construction and operation of such a facility.

Following PMVFD's joinder to this Committee, another idea surfaced – again taking us back to our roots – that of having a facility, which had been proposed to be wholly on PMVFD land, wholly owned by the PMVFD and taking advantage of their existing age, operational and financial success and grant writing sources to expedite the construction of the desire facility. CCPM, then, would be fundraising and operational adjunct to complement the PMVFD.

Robert felt that the evolved position, just articulated, would obviate the need for this action committee. Tom suggested that the action committee is still the best way to go, preserving both organization's legal and tax exempt independence for purposes of avoiding potential funding conflicts (Fire Department focusing on emergency fire and medical assistance and disaster assistance, while the Community Center focused on historical, cultural, artistic and social needs of the community) – each with their own grant sources, fundraising and operational areas of expertise. Robert had a draft of a PMVFD resolution, which it was suggested Tom modify and share with Susie Kellogg, PMVFD Secretary, before their next meeting to clarify the intent purposes and formation of the action committee.

ELECTIONS

With the Committee's heritage, purpose and legal bona fides thus clarified, Bonnie Phelps made the motion that Tom Burton serve as Chair of the Action Committee. Tom indicated that, while extremely busy, he would be willing to serve in that capacity if some of the full-time Mountain residents could serve in the capacities of Secretary and call/email coordinators for meeting and other special event logistics. In that regard, Linda Thorne volunteered to keep minutes of the meeting (after Tom Burton supplied sample first set of meeting minutes and agenda) and Scott Kardel volunteered to serve as the Communications Coordinator for meetings and special events. Robert Carlyle seconded Bonnie's motion, which unanimously carried.

PROCEDURES FOR EFFECTIVE MEETINGS

Tom then indicated that, as he spends most of his life in meetings, and hates inefficient drifting discussion, he'd developed procedures for effective meetings, which he offered to share via email with all those present.

As a first step, he suggested that the group begin with the end in mind: when is the meeting to end today. On discussion, that time was determined to be 5:15 p.m.

AGENDA

Tom next suggested that with an adjournment time decided, that approximately 45 minutes remaining needed to be allocated in a priority fashion among the items Committee members would like to deal with during the balance of the meeting. An agenda was, hence, constructed and the following business discussed:

ACTION COMMITTEE WEB PAGE

Bonnie Phelps volunteered to construct a web page for the Action Committee and the Community Center project. That could be hosted on the same server that she uses for her real estate business and the Palomar Mountain News. Links could be provided to other websites as desired. The group thanked Bonnie and suggested that, as soon as it got operational, content would be developed, included notices of meetings, minutes of meetings, notices of events, plans, renderings and, ultimately, announcements of community activities could also be included there. Bonnie was thanked for her wonderful idea and generous offer to help in this way.

INTERACTIVE CALENDAR

Bonnie also indicated that Ann Sowards, Mountain resident and the artist who has drawn a rendering of the exterior of the proposed PMVFD/CCPM building from S7, had volunteered to update the interactive community calendar to include Action

Committee/CCPM/PMVFD events. Ann's beautiful work in a drawing and with her offering to keep events calendar were also acknowledged with gratitude.

SPECIAL EVENTS

Bonnie volunteered to orchestrate an event around the donation of a gun said to have been owned by Palomar pioneer, Nate Harrison, which would be given by its owner (an active octogenarian) as one of the first relevant historical artifacts for a potential Palomar museum that could be housed in the Community Center building. While sounding like a great idea, the group felt the time was not adequate to discuss this matter today, so it was deferred until the next meeting of the Action Committee.

COMMUNITY CENTER

Earl Walls presented the artist's rendition of the proposed Community Center building, which had been drawn by Ann Sowards. It was circulated, with everyone present remarking at the natural beauty reflected in the drawing, as well as the likeness to the model, which Earl had himself constructed and also had present. Earl will have copies of the artist's rendition made. He allowed Fire Chief George Lucia to digitally photograph it now and he suggested that it would be used anywhere; and Bonnie Phelps requested that it be emailed to her so she can include it on the webpage discussed earlier.

BUILDING PLANS

Earl also talked the members through current revision of floor plans and elevations for the building and the overall use of the PMVFD parcel, which already includes the fire station.

Plot

The group first looked at the overall parcel owned by PMVFD, existing building locations, land slope and likely set backs to well, leech lines and buildings. Earl and George discussed the evolution of the design features, while Linda expressed concern over the ability of the site to hold the approximately 13,000 square foot structure with adequate water and leech lines. George further expressed confidence that the County planning and building people want this fire station/community center to happen and, hence, the working relationship will be very good with them. Earl further described the need for a target to which the Department of Planning and Land Use ("DPLU") people can respond. The plan to date is adequately serving those roles. The threshold question, however, being what does each of the parts of the whole of this Committee feel to be the best structure, from an aesthetic, functional and cost efficiency point of view?

The two sets of drawings of the floor plans and elevations of the proposed community center were circulated so that Chief George and Henry Vargas could have the opportunity to review them both with the PMVFD solid members and return them to Tom.

Main Level – Community Center

Again, designer Earl talked the group through some features of the upper level of the structure.

Next, Earl talked the group through the PMVFD lower level of the structure. There, Earl pointed out the individual rooms with bathrooms for the on duty fire fighters. Each has a bed, fold-down desk, wc, lavatory and shower

Miscellaneous Building Attributes

Earl next talked the group through the various aspects of the building including the elevator room and total storage issues associated with that building. For example, the exterior surface will be a Hardi plank cement textured siding that is total fire and moisture resistant. The roof will be fire resistant steel. All the windows will be double-paned glass.

Earl also noted that he has totally volunteered mechanical and electrical engineering services by calling “chips from the past.” He is looking for a special deal for a structural engineer, but does not yet have one. Bonnie suggested there are several new residents on the Mountain that may have that level of expertise.

Implementation Matrix

Chief George suggested that he is working on a matrix that would show a flow of how this building is to be constructed from a big picture point of view. George hopes to have that to each of the Committee members via email within the next few days.

This chart will also make the suggestions, as best as we can right now, about whether we have a major use permit, building permit and seek opinions or outside advice of a larger element of the community.

Other Issues

Earl suggested that, after the drawings have been approved by the Fire Department, he believes it would be best if they joined efforts towards locating valid alternative positions for future meetings.

The group then moved to discussion of whether or not the building needed to be air conditioned. Earl expressed the opinion that, while he’s left space for it, he doesn’t think it needs to be. He cited the example of his house, which has a similar multi-faceted, but all residential, activities occurring.

Some other contemplative issues were raised, to be noted for agendas for future minutes include: air conditioning – whether it’s needed in the main facility or the structural facilities. George expressed the belief that climate control will be a requirement for an evacuation center, but the relatively substantial cost of the air conditioning can be the subject of a grant.

Whether the structure is needed – one of the sets of drawings George is going to have reviewed by the Fire Board; the other by volunteer firefighters. He’ll supply Earl with

baseline requirements so that it's possible to downsize the whole project - that, too, can be contemplated.

Tom shared his experience with another substantial charity that, about 15 years ago, had built a substantial addition. The architect at the time suggested that, if in fact the space will be needed in the future, it's best to build it now as: (1) things will never been less expensive; and (2) it will never be easier from an entitlement point of view. Tom felt the same analogy worked with the Community Center building.

NEXT MEETING

The group discussed their calendars and best times and places for meeting. Bonnie and a majority of the people suggested that Friday afternoons are the best times for their meetings. George suggested that every other Friday he is off. Tom suggested that next Friday he has to be in San Francisco. The group, therefore, settled on the next meeting date as Friday, February 10, 2006 at 4:00 p.m. at the home of Bonnie and Don Phelps.

ADJOURNMENT

There being no further business to come before the meeting, after a refreeze where the participants shared their views on how the meeting went as far as they were personally concerned and offered potential improvement points for it, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PMCSC Action Committee
Minutes
February 10, 2005

Phelps residence, Palomar Mountain

Draft - OK'd 2-24-06 as corrected

All members present: Tom Burton, Scott Kardel, Robert Carlyle, Bonnie Phelps and Linda Thorne

Also present: Earl Walls [consultant and designer]

The meeting was called to order at 4:05 p.m.

Defreeze:

The minutes of the Jan. 27, 2006 meeting were read and approved.
The agenda was read and modified. Scott Kardel was chosen to be the gatekeeper to keep us on time track.

Tom Burton briefly reviewed "The Procedures of Effective Meetings".

Bonnie passed around a contact sheet with e-mail and telephone numbers for editing. This list will include committee members, associates and other interested parties.

Fundraiser for donation of Nate Harrison's gun: [Bonnie Phelps]

Michelle Primus knows someone who has Nate Harrison's gun. The owner appears to be willing to donate it to the Palomar Mountain community. The donation of the gun should be made to either the Community Center or the PMVFD so that it stays within the Palomar community. Bonnie suggests that we have a community event to celebrate this donation. Maybe a thank-you potluck combined with a fundraiser would be in order. She also suggests that we do this as soon as possible so that we do not lose track of this valuable donation. She will work on following through with this and organizing an event. Tom Burton will work on the thank-you to the family. Scott Kardel has an idea for a plaque and Robert Carlyle will make the gun display.

PMVFD Planning Review: [Robert Carlyle]

The PMVFD board approved the Draft Proposal written by Susie Kellogg and reviewed by Tom Burton. A copy of this document is included with these minutes.
The bottom half of the designed building was approved by the PMVFD Board.

The top floor that will contain community rooms has yet to be approved by the CCPM Board. While there was a quorum of the CCPM board present at the meeting [Tom Burton, Scott Kardel and Earl Walls] it was decided that the complete CCPM board be polled before final approval of the plan.

Earl will need a letter approving the building plan. It is necessary for him to have proper documentation [paper trail]. The letter will come from the Action Committee after we have final approval from the CCPM. This will be done ASAP because Earl needs this to proceed with work on the site plan.

Earl also said that we needed to decide on air conditioning. George Lucia indicated at the last meeting that he needed this. This would require heating, venting and air conditioning. We could also go with heat pumps. What system would be flexible, least expensive to run and maintain? Robert and Earl will talk to George and Hank Varges to firm this up. Earl also has a HVAC guru that can help advise.

Linda and Scott suggested that a system that could be isolated to facilitate small areas would be less expensive to operate and more flexible.

Bonnie suggested that there could be aesthetically pleasing and highly functional propane stoves [resembling wood stoves] placed in some of the rooms.

Earl discussed the upstairs room that he designed to be used as a management office. The committee believes that a management office will be necessary.

Web site development: [Bonnie Phelps]

Bonnie discussed Anne Soward's drawing of the CSC building. Anne has copyrighted her work but plans to make the drawing available to the PMVFD or the PMCC to use for promotional or card sales. Tom will write a thank-you to Anne and find out how we can use her work. Bonnie has started a web site that is linked to the community website. She is glad to do this work in the interim, but would welcome help if someone wants to upgrade the site. Scott will work with Bonnie on this.

The committee discussed having a website that includes Action Committee minutes, history, progress development photos, etc. Bonnie needs text to get the site going now. Tom will do the legal portion of the text. Scott was delegated to work on other text aspects.

Other suggestions made for the website include: Personnel needs, recognition for support, and what the Action Committee does.

Implementation Matrix:

Earl is trying to contact Rob Hawk but has not received response. Rob can help determine what the county requires. Earl made his best estimates while waiting for response, and is thinking in terms of two different septic fields, one for the top level and another for the bottom level.

Other Parcels:

Bonnie provided a map showing parcels that the PMVFD might acquire [included with these minutes]. Additional land would make our project easier as it could add additional septic or parking space. There is a one-acre parcel directly to the north and another to the east of the fire station that is owned by the Burlington Family Trust. It is possibly a buildable lot and has a water share. We do not know what plans have been made for this property, but it might be possible to acquire it. The Iverson family owns the property that included the front of the fire station and across the road, [see map]. Roberts owns two lots to the south of the Iverson's property. She may be willing to donate this land. The Robert's property is very steep, and it is not clear how we could use it.

Linda asked about the possibility of acquiring the National Forest Group Camp property. This is a long shot because the National Forest does not want to lose land. Earl suggested an exchange with the Crestline County Park might be possible.

Community Center Name Change: The Board decided to change the name of the "Community Center Palomar Mountain" to the "Palomar Mountain Community Safety Center" because it more accurately reflects the use of the building and should make funding easier. The action committee liked the name change, and the name will henceforth be **PMSCS** or **CSC** for short.

Next meeting: Friday, February 24th. 4:00 PM at the Phelps house

Refreeze:

It was decided that we should address specific problems Earl might have more directly at the next meeting

The meeting was adjourned at 5:22 PM.

Minutes respectfully submitted:
Linda Thorne, Action Committee member

PMSC Action Committee
Minutes
February 24, 2006

Phelps residence, Palomar Mountain

Draft

Members present: Tom Burton, Scott Kardel, Bonnie Phelps and Linda Thorne

Also present: Earl Walls [consultant and designer], Bruce Graves [PMPO], and Susan and Bill Leninger [community members]

The meeting was called to order at 4:05 p.m.

Defreeze:

The minutes of the February 10, 2006 meeting were read and approved.
Scott Kardel will continue to be gatekeeper.

The minutes of the CCPM board should be included with the minutes of the PMSC sub committee. CCPM minutes were not presented at this meeting but will be included with these minutes. There has been unanimous written consent for approval of the CCPM minutes.

Fundraiser for donation of Nate Harrison's gun: [Bonnie Phelps]

Bonnie has no new information on the Nate Harrison gun donation. She will continue to pursue the details of the donation, and plan a community event that will celebrate its acquisition. The new PMVFD events committee may help organize this event.

Web site development: [Bonnie Phelps]

Bonnie will continue to work on this site with the help of Scott Kardel and anyone else that has suggestions. The web site will include a mission statement, goals and history and define "who, what, and why" with a call to action. It will also include the artwork done by Ann Sowards.

There is some concern about Ann's drawing. Part of foreground of her drawing has been cut off and Anne feels that this jeopardized the artistic quality of her work. Some members of the committee feel that the cut off drawing shows the Community Center building better and more accurately shows our goals. Linda will talk to Ann about this and see what consensus can be made.

Apparently it is difficult for Kelcos to make a good digital copy of the complete drawing. Susan Lenninger has access to a company that can probably do this correctly. Tom Burton will draft a legal agreement for Ann defining the terms of our use of her artwork. Scott and Linda suggest that the web site contain both the complete drawing and the cut off drawing. In this way the drawing can be presented both as an artistic drawing and show a more close up depiction of the community center.

Implementation Matrix:

Earl has still not been able to get response from Rob Hawk, Bonnie will try to contact Rob and see what the problem is. We still need to make decisions on heating and air conditioning. Tom will talk to George Lucia to see if he can get more information on what is needed. Tom will also get us a checklist for construction and implementation. He has an acquaintance that can give him a real estate development plan format with a time-line. This should greatly help with our planning.

Other Parcels:

The committee discussed other parcels of land that might make it easier to get approval from the county for septic, etc. The owners that might be approached are Burlington, Iverson, and Roberts. The Iverson property is especially important because it includes land that fronts the fire department property as well as land across S7. The Burlington property would greatly add to the amount of land that we have on the North side of the PMVFD property.

Perhaps we can get an easement from the Iversons. Linda will get contact information for adjoining landowners from the PMMWCo. so that we can contact them.

We will see what we can do about possible annexing the National Forest Campground. Probably this is a long shot but is worth pursuing. Ideas included finding statistics for the National Forest Group Camp and checking out the possibility of a property exchange with the Crestline County Park.

New Business:

Bill Lenninger suggests that we consider using renewable energy sources when we design lighting, heating and air conditioning. While this will cause increase in initial construction costs it would pay for itself in the long term. The committee thought that this is a good idea and worth pursuing. Earl will think about this and we will discuss it at future meetings.

Next meeting: Friday, March 3, 4:00 PM at the Phelps house

Refreeze:

The meeting was adjourned at 4: 58 PM.

Minutes respectfully submitted:

Linda Thorne, PMCSC Action Committee member

**PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER
ACTION COMMITTEE MEETING**

March 3, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held at the home of Don and Bonnie Phelps' over-the-garage apartment on Palomar Mountain at 4:02 p.m. on Friday, March 3, 2006. Thom Burton acted as Chairman and Acting Secretary; Scott Kardel was the gatekeeper; and present were the five members: From the PMVFD: Linda Thorne and Robert Carlyle; from CCPM: Scott Kardel and Tom Burton; and Member at Large, Bonnie Phelps. Also present were consultants Earl Walls and Bruce Graves and, for other relevant portions of the meeting, Ann Sowards and Louise Walls.

DEFREEZE, PRIOR MINUTES AND AGENDA

After a defreeze, approval of the prior minutes as presented and negotiation of the agenda, which had been distributed by email a day prior to the meeting, the following business transpired:

ANN'S DRAWING

Artist Ann Sowards was present to discuss her drawing of the proposed Palomar Mountain Community Safety Center. At the outset, Tom Burton thanked her once again for her efforts on behalf of the community center that resulted in the manifestation of a beautiful drawing. Ann had not received the draft letter Tom had sent to Bonnie as Bonnie could not open the attachment.

The drawing itself, which Ann did not bring with her, apparently has not been seen by many people yet. The framed version at the Fire Department is the same copy that is at the Mother's Kitchen Restaurant – neither of which have the fence in the foreground. Ann feels strongly that the drawing should be used as it was prepared. She is willing to allow "zoom in" versions to be placed on the website or used for other purposes with her approval.

Apparently, the copies made at Kinko's did not include the whole drawing. Ann and Linda Thorne, it was suggested, could become a committee of two, which would take over the project of appropriately getting a digitized version of the drawing made, along with available note cards and other items as may be desired from time to time. Kinko's has a large size scanner that can make the digital version (we would want high resolution) that could then be used to insert the drawing onto the website and to use it in other literature from time to time.

Ann had done some Internet research and read a paragraph she'd emailed to one of the members which she'd obtained from a Stanford Law School website on copyright. Tom Burton said that Ann's paragraph was fine. We would be glad to integrate it into the letter,

which he'd prepared for her so that both PMCSC and Ann could have a written memorialization of her ownership of the diagram and the PMCSC's ability to use it. Robert Carlisle moved the approval of that concept, which was seconded by Scott Kardel and unanimously passed.

WEBSITE DEVELOPMENT/CONTENT

Scott Kardel had emailed a link to a draft of several website pages for PMCSC. Tom gave Scott some comments page by page as Bonnie had done electronically. Scott and Bonnie will continue to work on the website with a goal to having it accessible to the public in a live format within the next few weeks.

Scott suggested that, for the minutes of the Action Committee and other related entity minutes, they be under a main page button labeled "News." Tom suggested that some of the contents of the minutes might not be appropriate for public distribution – for example, real estate negotiations and pricing. It was suggested that, before any minutes get posted to the website, they be reviewed by Tom and his edited versions will then be converted to "pdf" file by Scott so that they can be posted without concern about others modifying them.

GUN DONATION/FUNDRAISER

Bruce indicated he still has not acquired the contact information of the gun donor. That information will be required before we can get a date for the community fundraiser celebration.

EARL'S PLANNING REVIEW

Earl indicated that he was just back from the City where he had had some new drawing sheets made. There are still several pages of the whole set of drawings, however, which need to be redone to reflect the private rooms for the firemen in the lower level. On discussion, the group felt that, as the drawings will be changing from time to time anyway, when the website goes live, it's probably wise to have the drawings as they exist now available. Earl will make a copy of the drawings available to Scott, who will photograph them and put them on the website with appropriate disclaimers indicating that they are subject to change.

Earl also indicated that he still has not had any contact from Rob Hawk nor resolution from George about HVAC issues.

Bonnie will be emailing Rob Hawk to facilitate his working with Earl on the percolation and septic portion of the design, as well as to participate with Earl, Jerry McLees and, possibly, Tom Burton on the development of a matrix detailing the steps towards manifesting the building – as will appear later.

Finally, Earl indicated that he'd like to meet again with Ray Carpenter to see if some pilings could be driven about three feet behind where the excavation will occur to facilitate construction. Bruce agreed to meet with Ray and Earl on that matter.

PMVFD PLANNING REVIEW

Earl indicated that the motion passed by the PMVFD Board did not indicate which version of the drawing they had approved. He's assuming it's the one that has individual fire fighter bedroom units as opposed to the large dorm room. That apparently will be clarified at PMVFD's monthly Board meeting this evening. Linda indicated she will email Earl with any updates if he is not in attendance at the meeting.

LAND MATTERS

Bonnie, Tom and the other members discussed various real estate alternatives that could serve to enhance the project.

STARBUCKS GRANT

Michelle Courtney had the idea of contacting Starbucks for a grant for the CSC. She'd emailed the PMCSC Action Committee and gotten the okay conceptually from various members to go ahead on this. Scott Kardel knew, however, that the grant is due in ten days. Several concerns then arose: if the grant were received, would the monies have to be used in the near term (with the likelihood being that their kids' usage would not be possible in the CSC for several years); do we have room for playground or such types of equipment with parking and overall building constraints is another concern. A further concern was liability from that type of equipment, if it's required.

With all of these unknowns, the Action Committee authorized Scott Kardel to make the initial explorations with Michelle to determine if, in fact, Michelle should spend the time to rush out a grant which is due in a mere ten days if the potential difficulties with the grant proved to be true.

VIDEO LIBRARY

Bonnie brought up that she has 100 VHS movie tapes that could be the start of a video rental library for the CSC house. Presently, they're in her workshop. The General Store no longer makes video rentals available. She'd be happy to make them available if someone could take over the management of it. They're all family related. Tom could do some liability forms. Earl could design a library into the ultimate CSC structure.

The group, on discussing this matter, decided that they did not know of anyone who would be appropriate to take over the management of the task at present, that it's not appropriate to have them in the existing small house on the Fire Department site, and it's

probably just too much effort for too little ultimate return – away from focus of the PMSCC Action Committee.

FINANCES

Robert suggested that during the Committee's several meetings, he's not heard anything yet about financing the structure. He analogized this to an 800 pound gorilla in the corner that no one is talking about. Earl suggested that he thought the gorilla needed to be defined before we figure out how to finance it. That's what the efforts have largely been to date. Tom suggested that the structure's feasibility on the site is another important issue, which needs to be cleared again, before efforts are put into financing it. Linda agreed with Robert that financing is a central issue of manifesting the building. Tom also pointed out that, when Chief George suggested the PMVFD take over the project, there were numerous ways to finance it, which include numerous government grants and interim financing bridges including utilization of the debt free assets of the PMVFD as collateral. Other foundations, corporations and individuals can be solicited for donations in addition to a continuation of Mountain efforts committing the energy to get the project constructed.

Robert felt that there is no reason financing efforts can't be underway while the gorilla is being defined. Group consensus was that the financing topic be added to the regular agenda.

MEETING TIME AND PLACE

Explorations were made as to alternate meeting times and places. There were various suggestions to all of the ideas raised. Though everyone expressed openness to finding alternate meeting times or places, everything suggested didn't work for one or more of the participants, so the 4:00 p.m. Friday afternoon at the Phelps' apartment per the prior schedule was continued until altered by the group as a whole.

IMPLEMENTATION MATRIX

Tom had emailed real estate development checklists or matrices to the group prior to the meeting. He had copies of those made available to facilitate the session. Tom had marked up each of the three matrices, and expressed the preference for the more thorough outline one being converted to a to-do list like the two-page shorter grid. He suggested that he thought the Action Committee's management of the development would be facilitated by the customization of one of these matrices for our management and implementation purposes. He suggested, however, that the skills of Rob Hawk and Jerry McLees, along with Earl Walls, and possibly others, would be required to make the matrix relevant. Tom didn't feel that the Action Committee alone had the appropriate skill sets to finalize the matrix. Earl and Bruce are going to attempt to see if Jerry and Rob could meet with Tom and Earl after the April 1 PMPO meeting to accomplish that purpose. Bruce took extra copies of the outlines to share with George and others at the PMVFD Board meeting tonight. Earl expressed an interest in talking with Tom further about the relevance of the matrices for group use.

NEXT MEETING, AGENDA AND REFREEZE

Tom indicated that the next scheduled meeting was Friday, March 24, 2006, 4:00 p.m. at the same location. Due to the lack of available time, he agreed to prepare a draft agenda and circulate it with the minutes. The refreeze that preceded the adjournment indicated that the group was making progress, was being very efficient and covering a wide array of topics and was generating good, safe disagreements, all oriented towards accomplishing the goal of creating a CSC for the Mountain, whereupon the meeting adjourned at 5:40 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

March 24, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held at the home of Don and Bonnie Phelps' over-the-garage apartment on Palomar Mountain at 4:04 p.m. on Friday, March 24, 2006. Tom Burton acted as Chairman and as Acting Secretary. Present were Linda Thorne; Scott Kardel; Tom Burton; Bonnie Phelps and consultant Bruce Graves. Absent was Robert Carlyle (whom Bonnie had seen going down the hill at 2:00 p.m. with his wife – but who had earlier said he would be at the meeting) and consultant Earl Walls (who was on a cruise as previously announced). Attending during the defreeze was community member Doug Lande. Serving as gatekeeper was Scott Kardel.

DEFREEZE, PRIOR MINUTES AND AGENDA

After a defreeze, the negotiation of the agenda and approval of the prior meeting minutes and Executive Committee minutes all as presented, the following business transpired:

ANN SOWARD'S LETTER

Tom summarized that he had made some minor changes to the prior draft of a letter, which had not been circulated. His changes were based on content Ann had requested in her email to Bonnie. Tom got Ann's letter in Word format to Bonnie, who was able to print it out and actually hand delivered it to Ann. Neither Bonnie nor Tom has heard anything back from Ann. We assume that means that it's okay. As Tom wanted to be sure that there are two signed versions, he signed a copy which he had, gave it to Bonnie who will pass it on to Ann and, if acceptable, get her signature on it, as well as the blank that she already has (which she'll return to Tom, who can then sign it and include it in the official minutes of the Committee). Scott believes that he learned from Ann that she had taken the original drawing down to have a high resolution scan made and put onto a CD.

WEBSITE DEVELOPMENT/CONTENT

Scott reported that due to travel, a cold and various other pulls on his time, he has not made any progress on the website since the last meeting. He has comments from Bonnie Phelps and Tom; others' comments are also welcome. He has some photos that he is going to be adding to the website, but is open to others' suggestions here as well. Scott believes a new, improved version will be able to circulate between Committee members by the end of next week.

FUNDRAISER/SPECIAL EVENT RELATING TO THE GUN

Bonnie indicated that she received the phone number from Bruce Graves of the donor. She has not yet had the opportunity to call, vet the concept and begin formal date and party planning.

REAL ESTATE REPORT

Various evaluations of real estate alternatives were had in an Executive Session of the Executive Committee, on-going research and evaluations are in process.

IMPLEMENTATION MATRIX

Tom summarized that at the last meeting he and Earl had felt that the best approach to developing a meaningful outline or timeline of the project is to collaborate with Jerry McLees and Rob Hawk. That has tentatively been scheduled for after the PMPO meeting scheduled for the first of April. Tom will call or email Jerry McLees to see if he would be available; we're assuming Rob Hawk will attend the PMPO meeting as he normally does.

Tom also indicated that he had a call into Chief George to get any of his ideas on the implementation matrix.

STARBUCKS GRANT

Scott indicated that he has not had any contact with Michelle since before the last meeting. He, therefore, does not know whether the grant has been applied for or any of the requirements of Starbucks as grantor as discussed at the prior meeting.

FUNDING

In Robert's absence Tom summarized his continued view that, until greater detail has been obtained (in relation to physical requirements of governmental and construction experts), and a greater definition of the project along with Fire Department related grant opportunities (which George said they're continuing to work, but no reportable progress), he doesn't see where the Committee has much to discuss or work on. He did, however, indicate that he has collected several motivational examples, one of which he's photocopied. He indicated that he would save it for when Robert is present.

NEXT MEETING, AGENDA AND REFREEZE

After a refreeze indicating generic appreciation for the efficiency with which the group dealt with all of its agenda items, confirmation of the next meeting date as Friday, April 7, 2006, 4:00 p.m. at the same location. The meeting adjourned at 4:40 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

April 7, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held at the home of Don and Bonnie Phelps' over-the-garage apartment on Palomar Mountain at 4:02 p.m. on Friday, March 24, 2006. Tom Burton acted as Chairman and as Acting Secretary. Present were Tom Burton, Bonnie Phelps and Scott Kardel. Arriving a few minutes late was Linda Thorne. Also present were community members, Earl and Louise Walls and Bill _____.

DEFREEZE, PRIOR MINUTES AND AGENDA

The group defroze. Next, an agenda was negotiated. They then agreed to strike the introductory comments about Earl's crews and Robert and Anita Carlisle heading to the City. The minutes of the March 24, 2006 meeting were approved as so modified.

CSC DESIGN

CSC design issues were discussed under Earl's and Tom's leadership.

ANN SOWARD'S COPYRIGHT LETTER

Bonnie indicated that there were no known outstanding issues. The letter could be signed and in her P.O. Box now, as she did not know an address for Tom's office in the City to give Ann when she'd inquired earlier in the week.

Ann's drawing in the draft of the CSC website is still from a scan, not from the CD that we believe Ann has made. Whomever sees Ann next will inquire as to the CD and get a copy of it to Scott or Bonnie for copying to the website, so Ann's drawing can be portrayed as she would wish it.

ACTION COMMITTEE MINUTES

As Tom had suggested that Ann's originally signed letter go in the original minute book, but that no minute book exists as yet, this topic was discussed. Tom indicated he would be glad to have his assistant make two notebooks: one of which could be kept in Tom's law office in the City, the other in Bonnie and Don's apartment where the group meets. This approach was acceptable to all of the Committee members.

WEBSITE

Scott and Bonnie discussed the various elements relating to the website:

Once the website has been published for public access, it will be hosted on the same server that hosts Bonnie's various sites.

Scott found electronic copies of minutes, which he currently has posted under the “history” tab on the website. There will be a new tab for “meeting minutes” before the site goes live. Tom is to re-read and approve the minutes for public distribution before we “go live.”

Earl will “beef up” the history section.

Bonnie will supply some additional photos of the house, which stands where the new Community Center will be built.

Scott will send a new draft version of the website to everyone, possibly then bring it on a laptop computer for the next meeting so that everyone can okay it before it “goes live.”

SPECIAL EVENT

Bonnie indicated that she had talked with the older gentlemen, whose relatives go back several generations on Palomar Mountain, about Nate Harrison’s gun and the possibility of recording his stories. Bonnie felt it may be a “stretch” to get him from where he lives in Los Angeles to the Mountain and back for a special event. Michelle will continue to have contact with him and his family and so allow them to work out the memorabilia issues for the Community Center. Additionally, San Diego State librarian and Palomar Mountain historian Peter _____ will visit with Mr. Douglas, with a scanner and tape machine to try to record his stories and digitally save any documents Mr. Douglas may have. As this doesn’t seem to have the fundraiser potential, which was originally conceived, will drop that aspect of the situation for the present.

LAND REPORT

Bonnie, Tom and various of the Committee members and public participants talked about different facets of parcels near the proposed Community Center and their impacts thereon.

IMPROVEMENT MATRIX

Tom reported that after last weekend’s PMPO meeting, he, Bruce Graves and Earl Walls had met with Rob Hawk to talk about various facets of the improvement matrix. Rob had also received an electronic copy, which he marked to show his suggested changes. Tom will be seeking input on Rob’s changed matrix from Jerry McLees and Chief George. Earl will be glad to participate should a face-to-face meeting with Jerry and/or Rob be determined to be the most efficacious way of proceeding to have an adoptable outline of our developmental steps. Linda was given a marked up copy of the timeline to take to the PMVFD Board and public meeting to be held at 6:30 this evening.

STARBUCKS GRANT

Scott reported, as Michelle had via email, earlier, that the deadline passed before our application was made. Though Michelle was very apologetic for this fact, no one felt she had reason to be, as the snow storm, power outage and working and parenting issues, with which she deals, are very significant considering the very short time before the grant was due. We will keep this in mind for future years, along with our earlier stated concerns about reporting details, restrictions on spending and the potential need to spend within the grant year.

FUNDING AND GRANT WRITING COMMITTEE

The group reviewed status of CSC funding initiatives. The group continues to be of the mind that the project design and planning initiatives need to have a greater sense of resolution before specific fundraising activities are undertaken. In the interim, exploring grants and talking it up amongst either governmental, foundation or corporate funding services, along with the Community, is the best that the group believes can be done.

Tom also reported on the idea of Chief George that a grant writing committee be formed. Tom indicated George had suggested names of members in an email. Tom indicated he'd replied back to George and all of the email recipients. It sounded like a good idea to him. Tom, therefore, asked the group to ratify the formation of a grant writing subcommittee, which would consist of these, or any other, members in his discretion. The CSC action by motion unanimously gave the Chairman the power to name a grant subcommittee.

NEW BUSINESS

Scott indicated that he wanted to formally thank Earl Walls for offering and submitting an article for the PMPO annual newsletter on the Community Center project. Scott and others applauded Earl's efforts on behalf of CSC, and so many other segments of the community.

ADJOURNMENT

The group, finding it had no further business to consider at this meeting, after the negotiation of an agenda, which is attached and the selection of the next three meeting dates as April 21, May 7 and 14, the meeting was adjourned at 4:08 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

April 21, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held at the home of Don and Bonnie Phelps' over-the-garage apartment on Palomar Mountain on Friday, April 21, 2006 and was called to order at 4:05 p.m. by Chairman, Tom Burton. Present were Bonnie Phelps, Scott Kardel and Tom Burton. Absent were Linda Thorne and Robert Carlyle. Also present was Bruce Graves. Scott Kardel served as gatekeeper and the Chair doubled as Acting Secretary.

DEFREEZE, AGENDA AND PRIOR MINUTES

After a defreeze, negotiation of the agenda and approval of the prior minutes, which names, dates and times corrected, they were unanimously approved.

DESIGN ISSUES

Tom suggested that the HVAC issue in planning the new structure has not been on the agenda or discussed for some number of months. With Earl Walls traveling and, hence, not present, Tom suggested this be inserted in the minutes and discussed as it will be a significant factor from Earl's prior conversations.

ANN SOWARD

Bonnie Phelps acquired via the mails a copy of the letter agreement with Ann. She procured Tom's signature on it, placed it in the minute book, which is being maintained in the Phelps' apartment.

Scott Kardel had five copies of Ann's drawing, which he had supplied. In looking at them, however, there are cropping and copy quality issues that we're concerned may not please Ann. As she lives relatively close to the Kardels, Scott will try to catch her to clarify that point.

Scott will also find out the status of the high quality scan to disc that Ann was going to accomplish at Kinko's. That type of a scan would be a better source than the current digital copy of the drawing that we have on our non-public website.

The Committee authorized the use of the drawings Ann had submitted to Scott in the interim on the website if Scott finds Ann is okay with it. Tom suggested, once again, that Scott offer to pay from the CSC treasury for the disk, photocopies and Ann's other expenses related to her gift to us.

WEBSITE

Scott inquired if anyone else understood Earl Walls' comment about the spelling error. Tom and Bonnie both just assumed that Earl was correct, and did not look for the word "intention" in the website. Scott finds the word is not there.

Tom gave Scott notes on his review of the website – largely, just minute corrections – which Scott indicated he would do.

Tom inquired as to whether alternate tabs could be done as mentioned in earlier meetings. Scott and Bonnie both assured him that having different tabs on the home page is in an easy "fix" any time a new topic or desire arises.

Finally, various technical details with respect to the website were discussed between Scott and Bonnie – which in the Acting Secretary's view constituted mere "housekeeping issues."

LAND REPORT

Bonnie had for the participants in the meeting a copy of a title company topo map that overlaid parcels. This and other matters were discussed during this segment of the meeting.

IMPLEMENTATION MATRIX

Tom reported that Chief George had called to touch bases. Although he promised to be at the meeting today, an email yesterday indicated that he has a training that he has to participate in and, hence, will not be able to be present today.

Chief George liked the version of the implementation matrix that the Committee has tentatively come up with so far. He indicated to Tom he was preparing to forward to him his ideas for inclusion in that matrix.

It was suggested that Tom contact Jerry McLees as he had been active on the PMVFD Board of Directors in the past, and should be able to authenticate from his own experience and memories whether or not the permit to build the existing fire station includes "community center" use as well. Tom promised to follow up with the group on this point by the next meeting.

FUNDING

The group discussed status of funding efforts and the lack of a formal fund-raising committee at this point in time. Tom is to re-connect with Fire Chief George Lucia in relation to greater pro-activity with the leads to serve on that committee.

NEXT MEETING DATE

Tom reported that the next public meeting of the Action Committee will be held on May 5, 2006, at 4:00 p.m. at the Palomar Mountain Lodge per email approvals he'd had from Dale and Angelique Norton.

ADJOURNMENT

Thereupon, the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

May 5, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held at the Palomar Mountain Lodge on Friday, May 5, 2006 and was called to order at 4:00 p.m. by Chairman, Tom Burton. Present were Action Committee Members: Tom Burton, Robert Carlyle, Bonnie Phelps, Scott Kardel and Linda Thorne. Also present were consultants to the Committee, Earl Walls and Bruce Graves, and members of the public, Alice Surrey, Rob Hawk, Louise Walls and Dale Norton.

DEFREEZE, AGENDA AND PRIOR MINUTES

After a defreeze, approval of the minutes of the April 21, 2006 meeting as presented and negotiation of an agenda, the meeting proceeded as follows:

DESIGN ISSUES

HVAC

Earl reported that per Chief George, the HVAC issue had been decided to include it in our planning. It has also been included in the current price estimate of \$1.7 million for the entire facility.

Earl indicated he is not aware of any other design issues outstanding.

IMPLEMENTATION MATRIX

The Chairman indicated that he'd talked with consultant, Jerry McLees, last week about the fire station permit and major use permit issues. Jerry confirmed that the original, existing fire station was built without a community center designation. This was pursuant to special rules to encourage and facilitate the construction of volunteer fire departments in the back country where no regular fire service is available. At the time of obtaining the permit to build the present fire station, alternate uses were discussed with the County planners. They indicated that occasional community uses of the facility would not trigger a major use permit. However, the type uses currently envisioned for the CSC building would require a major use permit.

Tom and Jerry then discussed the two-phase process of obtaining the major use permit as discussed several meetings past.

Phase One would consist of obtaining the entitlement under an MUP to use the existing house for community purposes. Later, when vested under that, and when funding is available, the Phase Two ultimate facility would be constructed.

The implementation matrix, as revised by Rob Hawk, has been copied to Jerry. Jerry and Tom will be discussing that before the next meeting. Tom will offer a report at that time as to any modifications Jerry would suggest to the implementation matrix.

Finally, Jerry suggested that it would be valuable to the entire process to have a pre-application meeting with County officials prior to filing for the major use permit. Jerry suggested that at that meeting, our building design consultant, Earl Walls, Bruce Graves, Tom Burton and Chief George, if available, all join them. Jerry explained that we pay for those meetings on an hourly basis based on County's staff people attending, but that it would be well worth it for us. We get to choose which of the particular staff people we wish to have present.

This meeting is best held when we have a draft of our major use permit application together.

DRAWING ISSUES

Scott reported that he had not been able to connect up with Ann concerning the copies as mentioned at the prior meeting. Further report will be had once he and Ann have connected.

WEBSITE

Scott and Bonnie were both recognized with gratitude for their efforts in getting the Community Safety Center website live. Ann's drawing is on the website using the only digital copy we currently have. Scott will replace it once we have the high quality scanned version of the image.

Briefly discussed was the idea of counting the number of hits the website gets. Scott and Bonnie both felt that this would not provide any meaningful information as the various search engines regularly "hit" sites like ours unduly inflating the numbers. It was, therefore, decided not to attempt to monitor the number of visits to our website.

LAND REPORT

Bonnie shared still further maps and title reports with the group concerning both the existing PMVFD site and others, which might be of assistance to the community in its Safety Center project.

FUNDING AND GRANT COMMITTEE

Tom explained to Robert Carlyle that he's been carrying around a beautiful story for Robert's attendance and to address his concerns over funding issues. Today, however, Tom had only his paired down file. For next week's meeting, Tom promised to bring the story, which he indicated would be more meaningfully read than recollected.

Tom also indicated that he'd talked with Chief George, who continues to search for various grants that could assist with the construction of the facility. George indicated that he, too, has been in touch with people he's suggested to be on the grant committee. Tom indicated he has not had any contact with these people as of yet.

Tom also indicated that Chief George spoke to the Yoga In Service Corporation people, who run the Palomar Summit last night. Tom said that, not only is George an excellent speaker, but that he also provided many rationales that Tom is certain will provide support for the need for the Community Safety Center in governmental grantors' eyes.

NEW BUSINESS

The Action Committee offered formal thanks to Dale and Angelique Norton for making their Palomar Mountain Lodge open to this public meeting of the Palomar Mountain Community Safety Center Action Committee today.

ADJOURNMENT

After a refreeze, the negotiation of an agenda for next week's meeting, it adjourned to picture taking session at 4:52 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

May 12, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held on the Phelps' patio on Friday, May 12, 2006 and was called to order at 4:03 p.m. by Chairman, Tom Burton. Earl Walls volunteered to serve as the gatekeeper. Present were Action Committee Board Members: Linda Thorne, Robert Carlyle and Tom Burton. Absent were: Bonnie Phelps and Scott Kardel. Also present were consultants to the Committee, Earl Walls and Chief George Lucia.

DEFREEZE, AGENDA AND PRIOR MINUTES

After a defreeze, approval of the prior minutes as presented and negotiation of an agenda, the meeting proceeded as follows:

DESIGN ISSUES

Tom shared background on call that he had with Jerry McLees earlier in the week whereby they had revised the design matrix. Copies of the revised matrix had been sent to Rob Hawk and Earl Walls. Earl agreed with the changes made. Tom will have a copy of it attached to these minutes for review and comment by the larger body of Action Committee members and interested parties.

The second design issue had to do with the acquisition of the Major Use Permit as had been discussed over the course of several meetings. Jerry supplied copies of documents that will be required to apply for a major use permit. These were discussed from the following perspectives:

Cost. In rough numbered terms, it appears that a pre-application meeting will cost around \$1800. Jerry has strongly recommended this. George has asked if there isn't some exemption for community-oriented non-profits. Tom thought he'd cleared that with Jerry, and that there is not, but he will raise the issue again. George will talk with some of his DPLU friends and find out if there are any special "perks" that might be obtained for our type of community organization.

Preparation. Prior to the pre-application meeting, and especially because of its cost and the different disciplines that the County will have present at such meeting, the group thought it wise to have the applications filled out as completely as we can. Jerry, too, suggested having photos and other information available at the pre-app meeting.

MUP Application. Earl indicated that it's \$12,225 to file for a major use permit. This horrified some of our members. Others indicated that often times the total of the processing fees does amount to about 1% of the cost of the structure – and, hence, were less sticker shocked.

Fee Savings. Other creative approaches to fee savings were discussed. It seems that we will be best served by waiting until after San Diego's June 7 election for Supervisors. At that time, we'll hopefully have together our MUP application, our pre-application meeting application, some funding for the fees and a clearer picture of our political support in moving forward.

LAND REPORT

In Bonnie's absence Tom and others made various comments on maps and alternate land use and parcel attributes that have been discussed over the last few months.

FUNDING AND GRANT COMMITTEE

Tom shared a two-page Internet story about how a 57¢ gift to a church from a poor girl who died at a young age turned into a medical center, as an example of positive thinking and commitment of goodwill, energies and resources toward the accomplishment of a project.

Tom also shared a story about a monk at the Self Realization Fellowship in Encinitas who had committed his energy toward raising \$50,000 needed to build a new dormitory by doing harmonium repairs (which at the time yielded just a few dollars each). The story of the "mad monk" attempting to raise \$50,000 in dollar or two increments prompted a hearer of the story to donate the \$50,000 dormitory.

George suggested that he has a number of people who have been practicing grant writing and studying various types of grants that might be available for the CSC and PMVFD.

He indicated that he sees two principal sources: one is governmental with FEMA and/or Homeland Security as the most likely based on our prior sensitive remote location. However, he indicated that he does not know that through that type of source we will be able to raise all of the funds necessary for the CSC. Instead he thinks it more likely that we will get numerous smaller grants that will simply help towards the CSC construction. George also recognized the downside that's occurring with the grant having been so popularized, that less monies are available now than once were, and with greater oversight for compelling stories needing to be told to be able to acquire them.

The other grant source is private donations, corporations and foundations not associated with the government. These George feels are a much more likely source of our ultimate success.

In this regard, he told the story of the ten AEDs (automatic electronic defibrillators) he wanted to buy for the Mountain. He said by keeping this issue in the forefront of his mind, he was led to connections with the manufacturer where he was able to buy the machines at half price and then found numerous people who were willing to sponsor purchasing one or more machines at this discounted rate as a donation for Mountain safety.

So, no matter which action is taken, George encourages us to go forward at full speed. He suggests that, though we may not know which path will work best, keeping as many horses in the race as possible and fully preparing and telling our story, he believes we will be successful.

George feels our short-term goal should be to develop presentations and sales tools that will assist with fund raising. Tom equated this to a "case for giving," a sample of which he offered to supply to the grant committee.

George reassured the Action Committee that he has a group together that will write the grants. He encouraged us, however, to work with them in developing a portfolio of materials that can support them in doing so. Those can include such things as artwork rendering, stories of need, stories of success, statistics on the nature of the need and our solution, etc.

Robert suggested that chief George talk with Jerry Fisher, who owns property down the South Grade Road. Robert indicated that Jerry is a well connected, retired investment consultant and also a former Marine who is very focused.

In brainstorming, Tom also suggested that PMVFD, and possibly the Action Committee, look into being listed on Guidestar – a resource for foundations that are interested in doing due diligence on charities over the Internet. Hopefully, Bonnie or Scott, neither of whom are present, will look into this on behalf of the CSC.

It was also suggested that someone do some research on the San Diego Community Foundation. Tom indicated that he is not sure that that is the name, but he suggested that there is probably one or more such “time share charities” in San Diego County which should be apprised of our existence, project and need. Tom explained that these “time share charities” are sometimes used as a private foundation for well-to-do people. Alternatively, the County foundations also make grants from their own general fund.

NEXT MEETING

Tom pointed out that the next meeting would be at the Phelps’ residence on Friday, June 2, 2006.

REFREEZE

Before concluding the meeting, the group engaged in a refreeze. Everyone felt good about the meeting, with the only potential improvement points being the idea of having visuals that could indicate what the various committees of the Action Committee’s goals are, what their composition is and what their status in the various projects might be. Tom suggested to Chief George he believes he has a software program that creates those types of bubble diagrams, which he is no longer using and which, if still available, he will supply to George.

ADJOURNMENT

After the refreeze, people headed off from the Phelps’ beautiful patio at 5:07 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

June 2, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held on the Phelps' patio on Friday, June 2, 2006 and was called to order at 4:05 p.m. by Chairman, Tom Burton. Scott Kardel served as the gatekeeper. Present were Action Committee Board Members: Tom Burton, Scott Kardel, Bonnie Phelps; arriving late was Robert Carlyle and absent was Member Linda Thorne. Also present were: consultants to the Committee, Earl Walls, Bruce Graves and Chief George Lucia.

DEFREEZE, AGENDA AND PRIOR MINUTES

After a defreeze, approval of the prior minutes with the typo in the second full paragraph page 3, first line the word "doe" is corrected to the word "do," but otherwise the minutes were approved as presented, an agenda negotiated and the following business transpired:

DESIGN ISSUES

Tom indicated that he and Jerry McLees had still not connected with respect to Tom's exploring further with Jerry whether there are exemptions or lower cost filing options available for non-profit groups, such as ours, with respect to the pre-application meetings and MUP filings.

Chief George indicated that the Fire Board had on its agenda for this evening an approval of the concept of the filing of the Major Use Permit with the first phase being the use of the existing house, as this Committee has discussed in the past. Chief George will report back to us as to the results of that meeting.

Tom volunteered to work with Earl on drafting the MUP application form, which Earl said looks extensive. The pre-application meeting request form is "a breeze." The goal will be to have both of these applications ready so that when we have our pre-application meeting, we can talk through the rough draft of the MUP application. Even though this is a month or more away, Earl and Tom will be working on it so as to be ahead of the power curve (and the vacation curve).

ANN COPYRIGHT ISSUE

No one has heard from Ann for some time. It's believed that, if she had any issues, we would know about them. We will, therefore, delete this heading from our regular agenda, assuming with the signed agreement that all is well.

WEBSITE STATUS

Scott indicated that he recently posted the minutes from the meeting before the last. Bonnie will supply the Lodge photos, which will go along with those minutes.

Bonnie will also work with Scott on the development of a "metalink" to make locating the CSC's website easier to locate for web surfers.

LAND REPORT

Tom indicated that Chief George has been in touch with Grace, the ranger in charge of Palomar Mountain. He is pitching her on the concept of a tourist welcome center like the Cleveland National Forest has at Big Bear. As Grace is believed to be the gatekeeper for both money and projects, he would like to introduce her to our CSC project. He will do this in the context of their meeting about Smokey the Bear signs, etc. If she appears receptive, George will schedule another meeting for him and Tom Burton to share with Grace some of our larger picture concepts.

Robert Carlyle will independently talk with Tom about some other Palomar land issues.

IMPLEMENTATION MATRIX

Tom indicated that he had only this afternoon emailed the implementation matrix revised with Jerry McLees' comments to the CSC distribution list. This had been promised in the last meeting minutes. Tom apologized for the delay.

GRANTS AND FINANCING STATUS

George indicated that he has a committee working scanning potential grants and writing generic grants for the Fire Department, which will also be covering for us – unless he indicates to us that he specifically needs a separate committee or assistance from this Committee.

He understands that the Palomar “island” concept could be the basis for the significant grant for unincorporated areas from “Lasco” (George does know what this stands for). He thinks that this special project state-mandated grant giving agency might be able to justify up to half of the cost of the CSC facility.

George continues to believe that FEMA and Homeland Security will still be good sources of grants as well. Block grants can be used for small individual “pieces” of the financing puzzle.

From a big picture point of view, after the election next Tuesday, and the settling out therefrom, George will attempt to work with the offices of our major elected officials and create a more strategic plan for financing and working with DPLU on the MUP.

The PMVFD has already established a calendar control system for Phase One use of the existing house on the PMVFD parcel as a CSC, along with access protocol sources and access to a key. This probably should be publicized in the future consistent with our two phase MUP.

PLAYGROUND EQUIPMENT/PHASE ONE SITE WORK

Chief George reported that Sabrina Covington had obtained one grant for \$500 for playground equipment and was working on more per Bonnie's email. He inquired of Earl as to whether there was a place on the site, which could be used for these purposes. The goal is to have as much community use of the property as soon as possible both for the inherent benefits of such use and for the momentum towards the manifestation of the CSC that it would represent.

On discussion it was decided that the PMVFD at their meeting this evening will discuss and, hopefully, appoint a playground committee to research insurance and use of the 30 by 50 foot area that Earl indicated should be available (pending staging for construction). The PMVFD committee will research the existing liability insurance policy and possibly get a rider to cover the potentially attractive nuisance that playground equipment might represent.

A CSC Motion to have the PMVFD do this was made and seconded and unanimously carried.

George also indicated that the Christian Conference Center had donated a grill that similarly could be placed on and used as a part of the Phase One CSC project.

Bonnie indicated that she and Bruce had spent a lot of time cleaning up the PMVFD parcel before the PMPO pancake breakfast. She thought about a half a dumpster was filled with miscellaneous trash. She indicated that there is a lot more work that really should be done for the property to look good. George indicated that he would attempt to get a PMVFD committee working on that as well. Earl believes that the old retaining wall, which appears as though it's about to fall down, should be taken down. George said that, too, will be included in the property clean up campaign. The philosophy being that a beautifully maintained facility is what might be expected of the PMVFD and be of further motivation for serious donors.

REFREEZE, AGENDA AND ADJOURNMENT

The group confirmed that the agenda attached will be used for the next meeting to be held on Friday, June 16, 2006 also on the Phelps' patio. After a refreeze, which didn't indicate any potential improvement points, but rather that the meeting was efficient, effective and momentums were appreciated, it adjourned at 5:15 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

June 16, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held on the Phelps' porch on Friday, June 16, 2006 and was called to order at 4:02 p.m. by Chairman, Tom Burton. Present were Action Committee Board Members: Tom Burton, Linda Thorne, Bonnie Phelps; arriving late was Robert Carlyle and absent was Scott Kardel, who had work conflicts. Also present were: Earl Walls and Chief George Lucia.

DEFREEZE, AGENDA AND PRIOR MINUTES

After a defreeze and negotiation of the agenda, the prior minutes were approved on motion by Bonnie Phelps, seconded by Robert Carlyle to approve them with the change of "metalink" to "metatag" at the bottom of the first page under the website heading.

LAND REPORT

A review of various land related issues was had by the Board.

Tom and Robert Carlyle still have not had their pow-wow – Tom will make an effort to contact Robert during his ten-day yoga retreat time on the Mountain when he should be less busy and more flexible in working the time in.

FUNDING AND GRANT STATUS

George indicated that he has a list compiled of possible funders for the next grant for this cycle. George indicated that he will be reviewing this list to see which are appropriate and which do not match up for us. He'll also comb the list for those that will allow for start up (as opposed to improvements to an existing facility).

George reiterated that he sees a number of different types of grants for which we could apply: one is private foundations, corporations and individuals; two is "shelter" related funders; and the third is community block grants. He has to be sure that there are no conflicts with other grants that the fire department might be seeking, then which are more likely to be relevant for our situation. In any event, he suggested it's six to eight months before any funding would appear

MAJOR USE PERMIT

Tom began this topic discussion with the overview of the extensiveness of the application. As indicated at the last meeting, the pre-application meeting application form is a very simple two-page requirement. However, all of the forms related to Major Use Permit consist of about 150 pages. They require a minimum of 25 copies of the blue line drawings of the plans, all folded in a certain way and a lot of other detail. Tom and Earl had reviewed the form in a separate meeting last night.

Tom and Earl discussed whether it makes sense to have a full MUP application in draft form ready for our pre-application meeting. Tom believes it does make sense because that way we will

have been through all of the formal requirements and have a better idea what questions we wish to ask of the County. A further advantage of that, knowing there are a number of discretionary elements to any Major Use Permit, we plant the seeds with County staff that we'll ultimately be dealing with about what we want, why we want it, and demonstrate how professional and focused we are about getting what we want.

Tom indicated that he will take the first draft through the full MUP application getting the forms completed to the extent that he can. His goal will be to have that to Earl in both paper and electronic form before the 4th of July.

Earl will then work on completing the draft with the more technical facets of the County's MUP application form.

When Earl mentioned the requirement of listing of all property owners within the 300' radius of the property, Bonnie volunteered to get that information. Tom suggested that this not be done as a part of our preliminary package. However, it was thought that, since Bonnie can readily get that information from the title companies with whom she works and since it is a requirement, it may create a better impression if we were to do this on the first filing.

George indicated the PMVFD at its last Board meeting had approved the MUP application in the requested two-phase format. Further, extensive property clean up has been done. Use of the community center, in the existing small house, with special events such as the Chili Cook Off and Labor Day Barbecue are historically long-term uses for that property, we can argue that septic and parking on the site are already adequate for such "peak" uses.

Two concerns were raised: first, how will the application fees be paid? Tom suggested that the CSC currently has around \$2,000 in its bank account, which, if no other donations come in, could be adequate to pay for the pre-application meeting with staff.

In a sense, Tom suggested that it doesn't make sense to worry about the larger \$12,000 to \$15,000 of fees for the formal Major Use Permit application fees now, but rather waiting until a specific timetable for application has been created.

Tom also indicated he'd spoke with Jerry McLees about exemptions from the fees. Jerry indicated that, not only do they not exist under the current code, the prior code had permitted fee waiver for the community fire station. That code provision allowing for such a waiver for a community service use is no longer a part of the code.

Chief George indicated that he had talked with the County's Fire Marshal, Ralph Steinhoff - and informed Ralph of the nature and scope of the CSC project.

Ralph put George in touch with another guy, who has been very helpful to us and the project.

The contact point with whom George has spoken threw George a curve, however. He asked about a Native American burial ground on the site. George indicated to him that he was new to Palomar, but had never heard of this (all of the Board, consisting of a number who have been on the Mountain for over 30 years, agreed that they'd never heard of there being any significant archeological site on the current PMVFD property. Tom indicated that he would be glad to make an inquiry of the County people, but he highly doubted the parcel would have an archeological site. This County employee will pull our original file and try to see what's going on there - further, he'll help George as much as possible with our application. None of the existing Board members, including Jerry McLees, polled independently by Tom on this topic, had any knowledge of any prior archeological activity on the site. Tom further speculated that, if there were anything significant on

the property, it likely would have been caught when the first fire station was built there several years ago.

Bonnie indicated her concern that the Oak that is near the fire house. She indicated that she believed the PMVFD should lead by example. Both tree trimming, thinning and the overall grounds clearing send a cleanliness and safety message that we must be sensitive to as well as leading by example. George suggested that this, too, had been made a priority by the PMVFD Board and that he wants to have the property pristine by the Labor Day Barbecue event.

SALESMANSHIP

As promised in prior meeting minutes, Tom distributed a sample of a “Case for Giving.” George indicated that he’d received it and thought it was an excellent model. He’s already begun work to transform that into an CSC Case for Giving.

George also suggested that, not only the Case for Giving but other “salesmanship” tools should be available by the big Labor Day event.

A brainstorming session followed whereby it was concluded it would be good to have the following at the Labor Day event:

- A booth for the CSC well situated in the shade with chairs and a lot of amenities;
- A PowerPoint/video running from a laptop from a video display telling the story as Bonnie’s initial presentation did for Supervisor Horn, and ala the Case for Giving.
- There are tents that PMVFD, Linda and Bonnie all have, which could be used for our booth.
- We will endeavor to have a large board with plans, model and “pricing” for various components of the Community Safety Center so that we can solicit contributions for the various pieces;
- Any contributions would be directed to the specific “piece” and refunded if the CSC is never built.
- Having a timeline and pictorial bulletin board of past uses in the booth might also be a good idea.

It was suggested that John Lesac has expertise in creating PowerPoint presentations. He is known to be able to do this integrating sound, video along with straight slides, which Robert Carlyle’s wife, Anita, knows how to do. Chief George will help talk with John about the Case for Giving and the overall vision of the salesmanship piece.

Bonnie volunteered to be the coach/editor/marketing consult on any and all of the pieces that work toward selling the project. She suggested that it’s good to use the Palomar Mountain News broadcast to help solicit other people with expertise in different areas and might be needed to pull this all together. This not only gets individual tasks done, but helps develop momentum toward making the project a reality sooner rather than later.

REFREEZE, AGENDA AND ADJOURNMENT

An agenda for the next meeting to be held on Friday, June 30, 2006 also on the Phelps' patio is attached. The group then did a refreeze suggesting all thought it was a good meeting, making lots of progress towards our goals. The two potential improvement points were having Scott present both for his knowledge and expertise, as well as his excellent "gatekeeping" services; and having a "taskkeeper" who would keep track of all tasks that we agree to, on a separate schedule, with a description of whose going to do it, when it's going to get done. Thereafter, the meeting adjourned at 5:17 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

June 30, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held on the Phelps' porch on Friday, June 30, 2006 and was called to order at 4:02 p.m. by Chairman, Tom Burton. Present were Action Committee Board Members: Tom Burton, Linda Thorne, Bonnie Phelps. Bonnie had placed calls to Scott and Robert Carlyle, but their whereabouts were unknown and we knew that Earl Walls was not going to be present. Fire Chief George called in via phone during the meeting as will be reported below.

DEFREEZE, AGENDA AND PRIOR MINUTES

After a defreeze, negotiation of the agenda, and approval of the prior minutes with a correction at page 3, the first full paragraph, Bonnie indicated her concern that the oak that is near the fire house "has cavities that pose a safety risk" and then just before the "George" sentence, "Linda suggested an arborist be consulted. Robert suggested he believes most of the trees on the Mountain have heart rot and are dangerous. He stated he had contact with the NRCS arborist and could probably get free input for us."

CHIEF GEORGE REPORT

PMVFD Fire Chief, George Lucia, called in returning from a fire off Highways 15 and 76. He believed he was about an hour away from the meeting and, hence, would not be in time to participate live. He offered the following updates:

Case for Giving

He indicated that he's made progress on the Case for Giving and should shortly have that to Bonnie for her working her magic on it.

Grants

George also indicated that he had located a professional grant writer that has lots of experience and enthusiasm. Combining her with the grant research done to date, and utilizing her contacts, we hope to have progress in that area as previously indicated.

U.S. Forest Service

Next, George indicated that his meeting with Ranger in charge of the Palomar District still had not occurred – largely due to schedule conflicts with George. He hopes that such meeting will occur this week, and looks forward to reporting to us at the next meeting.

CHAIN OF COMMAND AND COMMUNICATIONS

Linda indicated that a large tree was taken down on the PMVFD property after the last meeting without the PMVFD Board's awareness or consent. She also indicated that a large rock with Indian grinding holes had been removed from the site. Both of these caused frustration in PMVFD officers who thought they should approve such activities. Linda wondered what Bonnie and Tom knew about the issues, and what could be done to clarify chain of command and communications.

First, Tom indicated that, at our last meeting we had discussed both issues and knew that some research and activity was underway, but none being specifically directed by or undertaken under the auspices of this Action Committee. Tom suggested that clarity and communication, though always a challenge, is always to be sought after, and that some better understanding of chains of command probably would be helpful. In that regard, Tom suggested two alternatives:

The first is that the implementing resolution from the PMVFD Board to the Action Committee could be looked at to see whether, in fact, the Action Committee has any authority over these types of issues – or, alternatively, what exactly the limits on our authority might be. Bonnie thought they were getting the Community Center built. Tom thought that larger components of the “getting it built” would still be going back to the PMVFD Board or the PMCSC Board, as the Committee itself would not be committing either non-profit organization without their either specific delegated approval or other formal action by the formal non-profit entity.

Second, Tom suggested that he felt if quite likely that the PMVFD bylaws authorize the Chief and/or other officers to handle implementing activities such as removal of the rock for preservative purposes as had been discussed before and tree trimming as also had been discussed at the last meeting. Tom suggested that boards generally are not involved in micro-management issues – just big picture direction and philosophy issues. In that regard, Tom volunteered to read the PMVFD bylaws and help Linda with an interpretation of them before their next Board meeting, which would be in a week.

Linda expressed that she felt strongly that she had articulated her concern that trees, which take 100 or more to grow should not be removed absent an expert's opinion or absolute need. Bonnie indicated that she happened to have asked her husband where he was going one day recently when she learned he's going to move a rock to Earl's. This, she indicated, had been discussed at the last meeting when Earl had volunteered to store the rock on his property for preservation purposes during construction.

Linda's continued point was that neither rock removal nor tree trimming was emergency activities so that PMVFD Board approval could have been sought. Even had they been emergency needs, she felt the PMVFD Board should have been notified. Tom and Bonnie both felt that all of the actions taken were done with best intentions and goodwill toward all involved. They also felt expressed their feelings that, as we work toward manifesting a Community Safety Center, we need to have our communications processes and chains of command clear. All were satisfied with proceeding with Tom's exploration of the implementation resolution and bylaws, Linda's processing this through the PMVFD hierarchy, and the subject being a topic of discussion at our next meeting so that we can be clearer in our processes, communication and chain of command.

LAND REPORT

Bonnie shared with the members present updates on various real estate research she had undertaken.

MAJOR USE PERMIT APPLICATION

Tom suggested that he has spent several hours reviewing the 100+ page MUP application discussed at the last meeting. Having read through it in detail – it is not as bad as it looks in many respects.

Tom indicated that he had made an extra copy of the application on which he had penciled in the non-technical portions that he could accomplish without Earl Walls' specific assistance. He had given both a clean set and the set with his penciled draft completions to Earl. Tom and Earl had spoken and Earl is in the process of working his magic on the applications. Tom indicated that he and Earl believe that the best way to approach this for our pre-application meeting with the County is to have all parts of the application that we believe relevant and appropriate completed with as much substance as we believe is appropriate. The formal consulting engineer opinions and other technical requirements will be done later, prior to formal submittal, but if the bulk of the substance is together for the pre-app meeting, they'll best be able to elicit from County staff any input which would be helpful in finalizing the approach. The idea of having the full application ready at the pre-app meeting will also show our professionalism, completeness and pre-sell our project for the County.

Bonnie presented to Tom the radius study that is required as a part of the MUP application. Tom had given Bonnie about eight pages out of the application portion for her review with her title company friends. Tom and Linda both expressed their appreciation to Bonnie and Chicago Title for the rapid complete response to this requirement of the Major Use Permit.

LABOR DAY PREPARATIONS

Bonnie reported that John Lesac had been contacted about doing a PowerPoint by both Chief George and her. He has a projector, computer and is excited to be working on the project with us. Bonnie was excited about John's professionalism and willingness to assist. Tom inquired whether they had talked about the approach that will be taken. Bonnie and Tom both felt that following a model of the Case for Giving that George was working on would probably be the best approach. However, at our next meeting, whenever Chief George is next with us, we will want to be getting clear on his specific vision and implementation steps for the Labor Day barbecue event and putting our best foot forward in the garnering friends and finances to manifest the CSC.

NEXT MEETING, AGENDA AND REFREEZE

The Chairman indicated that, per the calendar, the earlier call in from Chief George and a call from Robert received just a few minutes before the closing, the next meeting date of Friday, July 14, 2006 at 4:00 p.m. on the Phelps' porch had been confirmed. An agenda for the meeting on the 14th was negotiated and is attached, after a refreeze indicating that it had been a productive meeting with no potential improvement points other than those already noted, the meeting adjourned at 5:07 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

July 14, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held on the Phelps' porch on Friday, July 14, 2006 and was called to order at 4:00 p.m. by Chairman, Tom Burton. Present were Action Committee Board Members: Tom Burton, Scott Kardel (at 4:10 p.m.) and Bonnie Phelps (via cell phone from Montana). Also present were consultants to the Committee, Bruce Grave and Earl Walls.

DEFREEZE, AGENDA AND PRIOR MINUTES

After a defreeze and negotiation of the agenda, the following business transpired:

PRIOR MINUTES

There were no minutes available for the June 30 meeting – Tom Burton's apologized on behalf of his assistant. Tom had dictated the minutes on the tape with some other minutes. The post-it note clipped to the rough notes and tape concealed "CSC" on it, so his assistant thought that the tape was a different set of minutes and not due until August. Everyone thought the minutes had been done, but we're proceeding without them this time. We'll have both sets of meeting minutes before Tom leaves for his Carmel vacation on the 22nd.

MAJOR USE PERMIT APPLICATION

Earl Walls indicated that he had a meeting earlier in the day with Jim Billups and Steve Scrivner (?) who would jointly accomplish the transformation of Earl's drawings into a CAD system, which would allow for more rapid changes to be reflected on the drawings themselves. Earl is very encouraged with their assistance. This will make the ultimate creation of Major Use Permit application and other various County filings pre-construction happen much more readily.

No further work has yet been done with respect to preparing for pre-application meeting on Major Use Permit.

CARPENTER/WALLS SITE MEETING

Earl next reported that he and Ray Carpenter had met on the site. Ray is a long-time San Diego contractor and Mountain resident, who has in the past been President of the PMVFD. Ray is highly supported of the CSC. Ray's meeting with Earl resulted in at least two great suggestions, which Earl summarized:

First, Earl liked Ray's suggestion that material removed during the course of excavation as a part of the construction of the lower level PMVFD offices could be used as fill to raise the ground level so that water from the parking area would flow out onto East Grade Road and into the drainage ditch/swales that are currently used to remove water from the property. This is different from than Earl had conceived and he believes a better solution.

Second, in discussing Earl's concept of using pilings, Ray suggested an alternate view that, again, Earl feels is superior. Ray's idea would have the excavation for the retaining wall have a "bevel" at the top, which would prevent dirt from sliding down and which could be back-filled after the retaining wall is constructed. This approach will get the same result as Earl's prior pilings idea, and just be easier to accomplish.

CHAIN OF COMMAND/COMMUNICATIONS

Bruce Graves had been at the PMVFD meeting on Friday, July 7. He reported that former CSC member, Robert Carlyle took a lot of heat at that meeting over the tree and rock issues. Bruce believed that it was unfortunate, but Robert resigned from the CSC at that meeting and subsequently via email copied to all those present, had resigned from the PMVFD Board. We will miss Robert's enthusiasm and good ideas. We do not know who his replacement on the CSC will be. In Linda Thorne's absence, it seemed inappropriate to try to resolve chain of command or communication issues.

NEXT MEETING

The Chairman indicated that, per the calendar, the earlier call in from Chief George and a call from Robert received just a few minutes before the closing, the next meeting date of Friday, August 4, 2006 at 4:00 p.m. on the Phelps' porch had been confirmed. There being no further business to come before the meeting, it adjourned at 5:30 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

August 4, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held on the Phelps' porch on Friday, August 4, 2006 and was called to order at 4:03 p.m. by Chairman, Tom Burton. Present were Action Committee Board Members: Tom Burton, Scott Kardel and via telephone, Bonnie Phelps. Also present was Earl Walls, our consultant, and arriving late was Action Committee Member, Linda Thorne.

DEFREEZE, AGENDA AND PRIOR MEETING MINUTES

After a defreeze and approval of the July 14 meeting minutes with Bonnie Phelps' having abstained as being absent and the June 30 meeting minutes were unanimously being approved with Scott Kardel abstaining as having been absent, an agenda was negotiated and the following business transpired:

LAND REPORT

Bonnie Phelps telephonically briefed the members on various real estate related issues that we have been tracking.

Linda Thorne joined the meeting during this discussion.

GRANT COMMITTEE

Linda reported that at the last PMVFD Board meeting, Chief George had no updates on funding or grants for the Community Center.

There was an email sent around about the San Diego Foundation making grants for community uses that sounded similar to our Community Safety Center. After some discussion, it was suggested that Tom contact the president of the San Diego Foundation, Bob Kelly.

Linda indicated she will ask Chief George to send out a status on the overall status of grants.

MAJOR USE PERMIT AND DPLU

Earl Walls indicated that he had not had any time yet to work on our pre-application for an MUP prior to our planned meeting with County staff. Linda suggested that, with the barbecue coming up, it would be best to have this scheduled for after the barbecue. Calendars were checked and this topic was calendared for being discussed in draft form at the CSC September 22 meeting.

LABOR DAY PREPARATION

Tom thought that all of this was largely on Chief George's to-do list. George was impressed with the model Case for Giving and said that he was a long ways down the road of creating one based on that earlier model for the CSC. Tom thought that everything that would be done during the Labor Day Barbecue would flow from the Case for Giving. Specifically, Bonnie has arranged for John Lasak to work on a PowerPoint presentation that would track the Case for Giving. Bonnie indicated that John is just back from vacation and could probably work on that any time now.

Once again, Linda indicated she would call George and see what the status on the Case for Giving is. She will also connect with John about the Labor Day event. Tom suggested that while she makes those contacts, she also talk with George about what other activities the CSC might need to assist with in relation to the CSC PR during the barbecue. More specifically, Tom indicated that he thought that George had several specific ideas that went beyond the case for giving including a separate tent where we would have the pictures, the model, the drawings and the PowerPoint presentation in a continuous computer loop going.

LABOR DAY FOOD PERMIT

Eal brought up the issue of the PMVFD's Labor Day barbecue possibly requiring a different permit than had been had in the past. Linda indicated that she had just come from a three-hour PMVFD Board meeting which that was a topic. Michele is going to be attempting to get that permit this coming Monday. If that cannot be acquired, they are talking about using a caterer that would charge \$2 a head for providing the meals. Some brainstorming entailed the possibility of either using the food-handling permit that Mother's Kitchen Restaurant at the Summit has or that the Christian Conference Center has. Specifically, Bonnie Phelps indicated that at the Christian Conference Center, they do steak dinners every Friday night and for relatively large numbers of people so they should know all about how that is done legally.

CHAIN OF COMMAND

Linda reported that the PMVFD Board wants to control their physical plant. For example, should something need to happen on the physical facilities, they would like notice and the right to approve before any action occurs. She indicated that the "rock" and "tree" issues that arose several weeks ago are examples. The PMVFD does not hold the CSC responsible in any way for them. The CSC members believe that they had acted appropriately and that rock and tree actions were not immediately going to occur – but did. Linda does not see a way to improve either our communication or chain of command.

The enabling resolution passed by the Community Center and PMVFD Boards might be reviewed and amended – but basically, its statement that each non-profit organization's Board will be apprised of making implementing decisions before the event occurs. The Action Committee, she felt, has been very clear and efficient in its communications. With Robert Carlyle's resignation from the CSC and PMVFD Boards, the only two possibilities for members to the Action Committee would be Suzanne or Doug Lande. Linda indicated she will ask them if they would have an interest in serving as a member of the Action Committee.

NEW BUSINESS

Picnic Area. Bonnie brought up the idea of having a “signature” picnic area as part of the CSC. She talked about her recent trip to Montana where they passed a number of different picnic areas. Her desire is that what we do be memorable, include native looking materials as much as possible, be beautiful, classy, etc. She suggested that we might have a kid’s play area that has a “Nate’s Cabin” theme. Earl and Tom thought that this is something that happens after the new Center is in place as opposed to now. Bonnie agreed, as did all of the other participants, feeling, however, that the idea of having memorable, signature, native, beautiful, classy, design is something that starts immediately.

NEW BUSINESS

Earl Walls served as task keeper producing the list attached. (ALL ARE ENCOURAGED TO READ AND FOLLOW UP per their commitments.)

NEXT MEETING, AGENDA AND REFREEZE

The next meeting date will be August 18. Scott Kardel indicated he would not be able to attend that day. September 8 and 22 are the next two meeting dates chosen. A refreeze indicated that it had been a good meeting and no one had any improvement points. The agenda for the August 18 meeting is attached, whereupon, the meeting adjourned at 5:10 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

August 18, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held on the Phelps' porch on Friday, August 18, 2006 and was called to order at 4:08 p.m. by Chairman, Tom Burton. Present were Action Committee Board Members: Tom Burton, Linda Thorne and Bonnie Phelps. Also present were our counselors, Earl Walls, Bruce Graves and Bill Leininger. Serving as Gatekeeper was Bill Leininger and serving as Taskkeeper was Earl Walls.

DEFREEZE, AGENDA AND PRIOR MEETING MINUTES

After a defreeze, negotiation of an agenda and approval of the prior minutes with the correcting being that Diana Serry's name is spelled "Serry." The following business transpired:

LAND REPORT

The group discussed various real estate related matters toward the goal of creating greater flexibility for site development.

HOUSE AS AN INTERIM CSC

The Chair did an introduction to this topic by saying that the idea to be discussed is using the existing house adjacent to the Fire Station on the PMVFD parcel as an interim Community Safety Center. The advantages to this would be as stated several months ago: this would serve as the first phase of the Major Use Permit. The second phase of this Major Use Permit is the large expansion facility that we ultimately hope to construct. Our entitlement consultant, Jerry McLees, has suggested to us that this strategy will work best for County purposes.

Linda Thorne suggested that soon the PMVFD will have moved desks out of the house and into the reconstructed fire station office. This should make the house more accessible for community uses.

Bruce Graves pointed out that he has been keeping a calendar (which is posted at the post office; inside the window of the house itself and, of course, at the PMVFD station). There is a form for applying for use of the house (or the station). Bruce has been coordinating access, clean up, etc.

Linda thought that the PMVFD Board would probably not have a problem approving this use of the house as an interim Community Safety Center.

There were discussions of possible constraints that might be imposed upon use, but the decision was to allow the PMVFD Board to make any use constraints or protocols, which they deem in their best interests. The Action Committee's main concern is that the house be used as an interim Community Safety Center as soon as possible. The rationale for this is that it should increase community awareness of their being a community center on Palomar and of the need for a greatly improved one.

FUNDING AND GRANT COMMITTEE

Tom reported that he has left a phone message for the President of the San Diego Foundation, but not yet made contact with him.

Tom has spoken with Robert Carlyle, but not substantively. That meeting will be put off a month or so.

No one had any other input on grant or financing matters. Linda had not received any updates from George at Fire Department meetings either. In George's absence, further discussion on this topic will be, therefore, skipped.

LABOR DAY PREPARATION

Tom asked, absent Chief George, if anything could be done on this topic. Discussion ensued as to PMVFD planning.

The issue for the Action Committee is to what extent we would be prepared to put forth our case for the Community Safety Center at the barbecue. Absent the "Case for Giving" that Chief George has said he's been working on, no PowerPoint presentations, maps or other document can reasonably be prepared. Earl pointed out that the model is ready. He will attempt to annotate the drawings so that they would better show features (have descriptors that might not be obvious to someone unfamiliar with reading architectural blueprints).

Bill Leininger said that he has some degree of PowerPoint expertise and would be glad to assist in this process. Bonnie pointed out that John Lesak has also volunteered to do that. Perhaps Bill and John could work together. Bill was open to that concept. Tom pointed out it's hard for them to do anything substantively absent the materials that George has been putting together. He reminded the group that the concept had been that the PowerPoint presentation would follow, but probably be a distillation of, the Case for Giving.

Earl and Bruce discussed tents – with each of them having a 10x10 or 10x12, which could serve to constitute a "booth" for the CSC if we are able to have our act together by the barbecue. Linda brought up the idea of having community center donation cans (paralleling those for the PMVFD – with a view that some of the people would give to one cause, some to both causes and they should have different options.

Against all of this planning, there was a philosophical discussion as to whether we should attempt having a booth if George is not able to provide us with a Case for Giving that can model all of the rest of the preparations that might be done. The worst-case scenario back-up plan entailed everyone having an "elevator speech" (a 30 second to a minute brief teaser statement as to the why, what, where, when and how of the Community Safety Center). Tom suggested that doing trial runs on those speeches can help give those for whom talking or selling is not natural, a greater confidence in accomplishing that task.

Linda agreed to attempt to contact Chief George about these different areas in which we need his assistance. Tom suggested that he would go early to tomorrow morning's PMPO meeting to attempt to connect with George.

LABOR DAY FOOD PERMIT

Tom asked as to what the status was on the PMVFD getting a permit for the food sales at the Labor Day Barbecue event. Linda reported that a 40-page application for permits was turned into the Health Department yesterday. It remains to be seen whether it will be successfully granted. Obviously, all hope that will be the case. As a back-up plan, they have a caterer who will serve food.

NEXT MEETING, AGENDA AND REFREEZE

The next meeting date will be September 8. A refreeze indicated that a potential improvement point was to have had George present, but otherwise everyone thought it was a good meeting. There being no further business to come before the meeting, it adjourned at 5:04 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

Property Assessor Parcel Number: 13504017

Property Address/Intersection: 21610 Crestline Road/East Grade Rd. @ Crestline Rd.

This project is for the construction of Phase 2 of the Palomar Mountain Community/Safety Center. The property, including the existing Phase 1 building, is owned by the Palomar Mountain Volunteer Fire Department.

In the original project to construct what is now the Fire Station Building, the intent was for it to serve this purpose as well as that of a community center. The building is hardly suitable for the latter purpose. As a result, an existing house adjacent to the fire station has been pressed into service to act as a community center. A role for which it is totally inadequate. None the less, it is serving as such. It's inadequacy was emphasized during the Paradise Fire, when a four day evacuation was ordered, and the March 2006 snow storm that stranded many residents for days.

The fact that not only are there residents in need of emergency housing during times of emergency, e.g., fire and weather, but there are many visitors to the mountain who may be in need of such a facility.

The Phase 2 building, described in more detail that follows, is destined to replace the Phase 1 structure, including all ancillary support infrastructure, e.g., septic field, parking, utilities, etc.

The building proposed is a two level structure set into the existing hillside with the upper level devoted to community needs, and the lower level devoted primarily to the VFD needs and use. A mechanical/storage loft (over the upper level) will support each of the levels. The gross square footages of the building are comprised of 5996 SF for the upper level' 5532 SF for the lower level' and 1857 SF for the loft.

We need answers to the following questions in order to proceed with the design and construction of the proposed building.

1. The upper level has as its largest space a primary meeting hall of 2400 SF. The normal capacity of this meeting hall, based on layout studies (2'x3' per seat) is 176 persons; for banquet seating 224 persons; and for emergency housing 43 single cots (86 two high). Please note, the normal occupancies of these spaces will be for less since these are anticipated surge conditions.
 - 1.a. Keeping in mind the fact that these are surge occupancies, what is the county's interpretation as to the need for toilet facilities and septic field for the upper level?
 - 1.b. Similarly, the lower level is proposed as use for a 30 member fire fighter force as a training center; and for seven dorm rooms, each with a toilet, basin, and shower for on-duty staff (included as a part of the total staff). What is the county's interpretation on establishing the need for a septic field to support this level?
2. Taking into account the normal proposed uses * for the upper level, what is the county's interpretation as to the number of parking spaces that will have to be provided?
* *Using the 2400 SF main meeting hall, at 35 SF/car would require 69 parking spaces.*
3. The preliminary design indicates two (handicap provisioned) shower rooms on the lower level for persons who may be housed on the upper level during emergency conditions. Considering that history shows a four day maximum need for emergency shelter, is this (a), adequate or (b), more than adequate?
4. The ultimate design for Phase 2 indicates a razing of the Phase 1 building, and a removal of a temporary dormitory trailer used by the PMVFD. Any problems?
5. Funding may require that construction of Phase 2 be phased. Perhaps in more than two phases? Are there restrictions for this type construction and occupancies?

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

September 8, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held on the Phelps' porch on Friday, September 8, 2006 and was called to order at 4:06 p.m. by Chairman, Tom Burton. Present were Action Committee Board Members: Tom Burton, Linda Thorne and Bonnie Phelps. Absent was Scott Kardel. Also present were our consultant, Earl Walls and community members, Bob Price and for part of the meeting, Allen Serry. Serving as Gatekeeper was Tom Burton and serving as Taskkeeper was Earl Walls.

DEFREEZE, AGENDA AND PRIOR MEETING MINUTES

After a defreeze, approval of the prior minutes as presented and negotiation of an agenda, the following business transpired:

LAND REPORT

Tom indicated to Bob Price, who had not joined us before, that the Committee was looking at all facets of land around the current PMVFD site to enhance overall Community Center viability and property values overall. Other normal discussions ensued.

FUNDING/GRANT COMMITTEE

Tom indicated that he still has not had contact with the President of the San Diego Foundation, which may be offering grants for our type of project.

Tom had indicated that he's giving Robert Carlyle another couple of weeks of cooling off before talking with him. Bonnie indicated that she and Don had had dinner with Robert and Anita the other night and she thinks that he is sufficiently cool to talk about the Fire Department gifting issues – and, in fact, looks forward to Tom's contact.

Grant Committee-wise, Tom indicated that this is an area under which we are once again awaiting input from Chief George. In the past, he's indicated to us that he has a grant writer, has surveyed various potential grants that might assist in the construction of the CSC and has volunteers working on this project. The Community Center's two grant volunteers: Scott Kardel and Michelle Courtney, are standing by to assist as needed. No progress may be had, however, until we have direction from Chief George.

CASE FOR GIVING

Tom indicated that the model Case for Giving, which he'd distributed to all of the members of the Committee, including Chief George, has still not appeared in CSC draft form. Tom summarized that Chief George indicated that he had this almost done. An alternate use CSC customized Case for Giving will be the construction of a PowerPoint presentation.

It was asked if someone else could do the Case for Giving. Tom suggested that the substantive content is the major “argument” relating to using the Community Center for Fire Department office and training purposes and the place of refuge/emergency housing uses. These details have to come from the Fire Department. The most articulate spokesman for those causes is Chief George. It’s possible some of the grant- writing volunteers he has may have been briefed in those needed facts. However, until input from them has been had, the second phase of the Case for Giving creation – the marketing sales and/or human relations emotional part of the pitch, which Bonnie has volunteered to add, cannot be overlaid.

Linda Thorne suggested that, understanding the import of the Case for Giving, she would make a direct plea to Chief George to either get the draft to one of us, or get someone else that can assist us in getting this project done.

Bonnie pointed out that, once we have the Case for Giving, we’ll use it with each of the land contacts that we’re discussing, as well as for general CSC marketing purposes.

LABOR DAY BBQ POST MORTEM

Bonnie reported that Earl did a super job on maps, models and drawings for the CSC project. Bill Leininger pulled in folks and talked to them – manning the CSC booth. Bill reported that there were about six meaningful conversations, along with lots of less substantive goodwill sessions. The largest portion of Mountain residents were involved in other booths or enjoying the barbecue. Few were free to assist Bill or actually roam and take advantage of the booths.

Tom then questioned the value of using the Labor Day barbecue as a venue to market the CSC. The Action Committee members thought that, although the barbecue had its limitations, it is a valuable venue. In fact, they believe that every Mountain venue should have some CSC exposure. Basically, the thinking is that we need to take every opportunity to put forth the Community Center “pitch” to get it a part of people’s consciousness.

It was suggested that we develop a portable presentation of the model, drawings, etc., including the PowerPoint Case for Giving presentation, that could be taken to any event. Possible venues included the School Pie Auction; the PMPO Pancake Breakfast; each PMPO meeting; each PMVFD meeting and other Mountain special events.

It was also suggested that we could have a permanent display visible on the wall at the fire station facility.

(Your Chairman realizes in serving as Secretarial function dictating these minutes that he slipped in not getting someone tasked to do these chores with a timeline for availability. Hence, this will be put on the next meeting agenda so that we can better address its manifestation.)

HOUSE AS COMMUNITY CENTER

Linda Thorne was asked what the status of the PMVFD Board’s deliberations was on using the existing small house as an interim community center. Linda responded that they are generally in favor of the idea, but the Fire Department property currently in the house needs to be relocated before they can make a formal decision. They are considering also the option of a modular home that could be used as an interim bunkhouse facility. An evaluation of the potential of this acquisition (thought to be in the range of \$35,000) will await a determination

of fund availability, which is currently underway. Earl has seen the trailer and thinks it is an excellent idea.

Tom inquired as to whether the concept of expanding Jerry McLees' concept for the Major Use Permit application (referring to Phase One of the Major Use Permit being the use of the existing house) should be expanded to include modular office space and possibly bunkhouse to better encompass all of the potential future uses of the Phase Two Center. It was thought that the use expansion concept does not have merit at this time.

Linda indicated that, as soon as the finances and modular building issues are resolved, she's certain that the PMVFD Board will act quickly. Earl asked if the draft MUP should not include the Phase One/Phase Two McLees concept now. It was thought that the PMVFD Board will receive a submittal of the MUP application before it's filed, so it would be appropriate to continue with the concept that Jerry has suggested and we have previously adopted. There are, thus, two different ways the PMVFD Board might approve of the interim use of the existing house as a CSC: (1) directly by resolution; (2) indirectly through approval of the draft MUP pre-submittal to County authorities.

MAJOR USE PERMIT ("MUP")

Earl indicated that he has been working through the rough draft process on this. He distributed a page from the pre-app meeting request form that discusses specific questions we would have of County staff. He briefly reviewed each of those questions, seeking input from the meeting participants. The Chair suggested that, since these are very significant issues, their inclusiveness and specific wording should be the subject of further discussion at the next meeting. Taking Earl's photocopied draft language home and working on it was one of the assignment for all of the members – so that we can be sure they are as broadly inclusive as we would like, as well as that the questions are stated in the fashions we believe most likely to get for us the most and best information from County staff.

CARLYSLE ISSUE AND VACANCY

As an add-on item to the agenda, at the request of several of the members, a further post mortem was done of Robert Carlysle's resignation from the Action Committee and PMVFD Board. The specific facts and events leading up to that resignation were reviewed at some length. Bonnie supplied Robert's feelings that triggered his resignation. Others shared the reviews of the issue, which had been done by the Action Committee itself and the PMVFD, resulting in process clarifications. The idea of Tom talking with Robert in the future was also reiterated. The conclusion of all of these discussions is that, with the passage of time, we hope that a healing will occur. We're also hopeful that community members can put personal interests and emotions behind them when dealing with bigger picture items of community import. We wish the best for all concerned, and are actively working toward that goal.

Linda indicated that, when Doug Landy returns from his Minnesota summer vacationing home, it is hoped that his integration into PMVFD Board membership may also include his participation as an Action Committee member replacing Robert.

REFREEZE, AGENDA AND NEXT MEETING

The Chair indicated that the next meeting has been calendared for Friday, September 22, also at the Phelps' wonderful patio location. After negotiation of an agenda and a refreeze, the meeting was then adjourned at 5:26 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

September 22, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held on the Phelps' porch on Friday, September 22, 2006 and was called to order at 4:06 p.m. by Chairman, Tom Burton. Present were Action Committee Board Members: Tom Burton and Bonnie Phelps. Absent was Linda Thorne, her husband's father had passed away, and Scott Kardel, who was home with a cold. Also present were our consultants, Earl Walls and Bruce Graves. Serving as Gatekeeper was Tom Burton and serving as Taskkeeper was Earl Walls.

DEFREEZE, AGENDA AND PRIOR MEETING MINUTES

After a defreeze, approval of the prior minutes as presented and negotiation of an agenda, the following business transpired:

LAND REPORT

The Committee and consultants considered various facets of real property concerns, especially as relate to the Major Use Permit as discussed below.

SAN DIEGO FOUNDATION

Tom indicated he'd given up on his generic call to the President and was now working the specific grant contact for this, who will be out of town until Monday.

ENDOW SAN DIEGO

Bruce asked if Tom had ever looked at the endowsandiego.com website. Tom indicated he would check it out and report.

MAP REVIEW

As part of preparing the Major Use Permit, Earl Walls had an Internet aerial map (provided by Suzanne Leininger). In evaluating that map, questions arose as to whether the Rice cabin might be on the Burlington property and related easement. Based on this Bonnie determined to ask Chicago Title for a full title report on the PMVFD property, the Rice property, the Burlington property and the Iverson property.

FUNDING/GRANT COMMITTEE

Tom indicated that Chief George is still continuing to pursue the City of Vista employee who could be a grant writer for PMVFD/CSC.

Overall, George is less optimistic about getting individual grants or governmental grants in adequate size near term to be able to construct our proposed facility. This has led to his change in strategy to acquire modular office/bunkhouse facilities, to move the Fire Department out of the existing house and have the house, therefore, used as an interim Community Center. The CSC could then apply for block grant funds. This will be the main topic of the special PMVFD and Action Committee meeting that Linda has been sending out emails on. The Chairman and the majority of the Action Committee members will not be able to be present at the October 7 date that that is now scheduled for. Tom indicated this to Chief George, who thought that would be acceptable as long as the Committee was generally in favor of the strategy outlined.

Tom met with Robert Carlyle. He has a better understanding of Robert's position and an understanding of the PMVFD being a remainder beneficiary of the property – but all this is, thus far, is anecdotal and Tom would, therefore, not suggest that the PMVFD rely on that remainder gift as anything that would benefit the Community Center near term and certainly not until Robert's passing. Robert's uncle's long-term goal had been maintaining the equipment for the Fire Department.

MAJOR USE PERMIT (“MUP”)

Our consultant, Earl Walls, had a pencil copy of a completed Major Use Application draft.

In reviewing that draft, several questions arose:

1. Access to the property will be a large issue. The legal easement is on Crestline Road, but actual entrance is off the East Grade – and by prescriptive easement. The work the land committee is doing in relation to getting that prescriptive easement memorialized will, hence be very important. Bonnie's acquisition of a title report may also be important.
2. Bonnie will get a clean Assessor's tax map for inclusion in the package.
3. Earl didn't know the applicability of the resource protection study requirements. Tom briefly looked at the application form and indicated that that would be a requirement. Its timing, however, will likely be after the pre-app meeting with the County.
4. Flood plan study – this is very much like the resource protection issue in #3 above. There will be other loose ends that also will be clarified at the pre-app meeting.

5. Earl wants to do another revision of the application prior to circulating it past Tom and PMVFD representatives.
6. Earl will want formal approval of the PMVFD Board and a letter appointing him as their agent for preparing and negotiating the Major Use Permit. We'll rely on Linda for those referrals as Earl will not be in town for the October 7 meeting.

At the last meeting Earl had distributed copies of the questions to which we need answers for proceeding on Phase Two of the building under the Major Use Permit that would be asked of County staff. Though Tom said that he thought they looked good to him, Earl received no other responses. That page has, therefore, been scanned and attached to these minutes for consideration by other members at the next meeting.

REFREEZE, AGENDA AND NEXT MEETING

The group wanted to maintain momentums by having another meeting Friday, September 29, 2006 at which, hopefully, a quorum could be present. That meeting would be at the Phelps' patio location. October is a difficult time for a number of people's travel schedules. The 27th was, hence, the only meeting scheduled that month. November will be scheduled at the next meeting. After negotiation of an agenda and a refreeze, the meeting was then adjourned at 5:45 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

September 29, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held on the Phelps' porch on Friday, September 29, 2006 and was called to order at 4:07 p.m. by Chairman, Tom Burton. Present were Action Committee Board Members: Tom Burton, Scott Kardel and Bonnie Phelps. Linda Thorne had called saying that she didn't realize there was a meeting today and had a schedule conflict. She was going to try to come, but didn't make it. Also present were Bruce Graves and Earl Walls, our two consultants. Serving as Gatekeeper was Scott Kardel and serving as Taskkeeper was Earl Walls.

DEFREEZE, AGENDA AND PRIOR MEETING MINUTES

After a defreeze, negotiation of an agenda and approval of the prior meeting minutes as presented with Scott abstaining (having not been present), the following business transpired:

LAND REPORT

The Committee and consultants discussed various facets of real estate as might improve the overall viability of the Community Center.

GRANT AND FUND RAISING

Tom reported that he had heard from the San Diego Foundation on their neighborhood program. The deadline for those grants was apparently September 15. Tom just learned this via voice mail this afternoon. It is somewhat frustrating to learn this after about a month of attempting to reach them, but at least now we know. Tom will be checking with them to see if there are other grants that might be available or if there is a window for this same pool of monies next year that we might be able to schedule now.

Tom also researched Bruce Graves' suggestion of the Endow San Diego website. Tom indicated that that is a website to solicit funds on behalf of the San Diego Foundation (which appears to be just a community foundation). Tom indicated that knowing this is valuable from an intelligence standpoint, but not necessarily for a grant standpoint. He will, however, make contact with the San Diego Foundation in a more general sense (in addition to the neighborhood grant sense) to see if they have any other donors that might be interested in our Community Safety Center support.

Tom indicated he had called Chief George and they are tentatively getting together at 4:00 on Saturday afternoon to work on the Case for Giving.

MAJOR USE PERMIT (“MUP”)

Earl indicated that the access and survey issues had already been discussed.

Earl and Bonnie had both been unable to locate the public notification package documentation that we believe Bonnie had acquired from the title company. Bonnie will look at getting that redone for Earl.

WEBSITE

Bonnie indicated that the website name and contact point had been cleaned up. It is now [www.mypalomarmountain.com\communitycenter](http://www.mypalomarmountain.com/communitycenter).

NEXT MEETING DATES

As indicated last week, due to various people’s travel schedules, the next time we’re all available to get together (though possibly not Scott Kardel) is Friday, October 27. Because of other travel arrangements and the Thanksgiving holiday, the group has tentatively also booked November 10 and 17 as CSC meeting dates. All of these will be at the Phelps (but we might be inside by the end of October).

After a defreeze, not indicating any potential improvement points and indicating general pleasure with the momentum of the meetings, it adjourned at 4:45 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

November 3, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held around the Phelps' dinner table on Friday, November 3, 2006 and was called to order at 4:02 p.m. by Chairman, Tom Burton. Present were Action Committee Board Members: Tom Burton, Bonnie Phelps and Linda Thorne. Absent was Scott Kardel (who had notified us in advance that he was giving a tour at the Observatory that day). Also present were Bruce Graves and Earl Walls.

DEFREEZE, AGENDA AND PRIOR MEETING MINUTES

After a defreeze, negotiation of the agenda and approval of the prior meeting minutes as presented (with Linda abstaining as she had been absent), the following business transpired:

LAND REPORT

An extensive discussion of real estate issues relating to the property was had.

GRANT AND FUND RAISING

Tom reported that Chief George had delivered to him an electronic version of the Case for Giving rough draft, which Tom had forwarded on, and a copy of the block grant for \$50,000 for improvement of the Phase One PMVFD house portion of the Community Center.

As to the Case for Giving, Tom will continue to work with George to improve the draft with substantive elements that are more accessible to a general reader with respect need factors, greater clarity on the Community Center concept and other marketing related points. The group was appreciative of George's efforts in getting out a rough draft.

As to the County block grant application, some concerns were raised over how easy it would be if the County were "to say yes." Communication and substance were both felt to be able to be improved. For the future, it would be preferable to have greater group input on this and any application that entails the Community Center – even if it's done by the PMVFD. Specific concerns were the limitations on a grant if received requiring monies to be spent in areas that might not be wise with a structure that might be torn down in a year or two.

Linda Thorne suggested that Tom come to the PMVFD board meeting to be held before the PMPO meeting on Saturday the 4th. Tom agreed to do so.

Further use of the interactive calendar – putting on both meeting dates of boards and committees, as well as due dates of projects was thought to be an element of potential improvement in communication and consensus building in relation to inter-organizational common goal fulfillment.

COMMUNITY OPERATIONS

The interactive calendar comment led to some discussion of how the house on the PMVFD property being used as Phase One of the Community Center project would be managed. This, too, is an issue, which requires both full Community Center Board involvement and full PMVFD board involvement. The suggestions were that the duties be clearly spelled out and an appropriate committee or volunteer be identified to fulfill the common expectations of both organizations.

NATE HARRISON'S GUN

Bonnie indicated that she had emailed to Tom the contact coordinates for the person who has Nate Harrison's gun. This gentleman lives closer to Tom than anyone else. He is 86 years old and not in a state of health that would make travel to the Mountain easy. Bonnie's hope is that Tom will make contact with him to secure donation of the gun and Nate's "bean pot." Robert Carlyle had volunteered to make a Lucite case for the gun. The gun would be an outstanding addition to the museum component of the Community Center being constructed at Palomar. Tom agreed to make this contact and, if he no longer had the email, to ask Bonnie to resend it to him.

NEXT MEETING DATE

After a refreeze indicating that all thought well about the meeting and that notwithstanding the amount of time spent on the land issues, it appears that we are moving forward though not at the rate anyone would desire – at least we're making progress. After negotiation of the agenda for the next meeting, the meeting adjourned at 5:12 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

November 10, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held around the Phelps' dinner table on Friday, November 10, 2006 and was called to order at 4:04 p.m. by Chairman, Tom Burton. Present were Action Committee Board Members: Tom Burton, Bonnie Phelps and Linda Thorne. Also present were Doug Lande, PMVFD Board Member, and candidate for Action Committee membership, as well as our consultants, Bruce Graves and Louise Walls (standing in for Earl, who was with his grandsons).

DEFREEZE, AGENDA AND PRIOR MEETING MINUTES

After a defreeze, negotiation of the agenda and approval of the prior meeting minutes as presented, the following business transpired:

LAND REPORT

A briefing of Doug on various issues that the Committee has been considered was accomplished.

GRANT AND FUND RAISING

The draft Case for Giving has not been reviewed extensively by any of the Committee members. Tom agreed to take the lead in that regard. He will send Word only versions (without the pictures) of that to the requesting Board members. He will also attempt to coordinate with George some rewrite comments including some organizational and layout ones that were briefly discussed with the Committee.

Tom also attended, at Linda Thorne's request, the PMVFD Board meeting last Saturday before the PMPO meeting. Linda thought that it was helpful to have first hand summaries of the appreciation for the work that's been done, but a better level of coordination and communication of filing efforts. This specifically relates to the block grant fund request. The Fire Board appreciated Tom's comments, according to Linda, and looks forward to a greater coordination in the future. The goal is that both non-profit corporation's boards would have the ability to review (and not on a last minute basis) grant requests before they are submitted. Also, a common goal would be to encourage greater use of the community interactive calendar, so that meeting conflicts could be avoided has been undertaken.

COMMUNITY CENTER OPERATIONS

The PMVFD Board, on inquiry, in their fairly lengthy meeting last Saturday, did not specifically address management issues associated with the Phase One operation of the existing house as a Community Safety Center. Linda indicated that she believed the PMVFD Board would appreciate it if the Action Committee would make specific recommendations to them. Tom suggested that, since this is a separate topic, perhaps it is the Community Center Board that would appropriately be delegated that task. They could either do it themselves or solicit volunteers to undertake that project. Presently, Bruce and Lola Graves are maintaining the calendar of use. There is, however, no one specifically responsible for cleaning the facility before and after use, nor other rules, regulations or procedures for sharing costs, making repairs, etc.

Tom reported that six months or more ago he drafted an outline of possible lease arrangements for those facilities for Chief George. George was to have obtained the Elfin Forest Community Center legal documents that demonstrate how that community center was run as an offshoot of their volunteer fire department. Tom will attempt to get both sets of these documents to the Community Center Board with a request that its Chair, Earl Walls, convene a meeting and make recommendation. (Louise indicated that the Walls will be traveling from November 29 until December 20). Linda thought that it would be good to have as a goal for this project the first of January 2007.

Linda indicated that the PMVFD Board had not yet made a decision to go forward with the acquisition of a trailer that would include bunks, showers and office spaces. That project was becoming more expensive than originally anticipated and so they're awaiting clarification as to the costs associated with it. Linda thought that it would be good to have as a goal for this project the first of January 2007.

NATE HARRISON'S GUN

Tom indicated that he had spent an hour on the telephone this afternoon with Herb Douglass, a resident of the City of Orange, in Orange County, whose father had possession of Nate Harrison's rifle and bean pot. The lengthy telephone call had much to do with historical recollections of Herb. Not all of them related to Palomar, but all were colorful recollections of a fascinating part of California early history. Herb is 79 years old, lives with his wife of over 61 years, whom he had met in the Coast Guard in a home that they've owned in Orange on Rose Street since 1960.

Herb did not appear ready to part with the gun or the bean pot. The gun is out and accessible; the bean pot is somewhere in their garage, which apparently serves as a warehouse. Herb reiterated several times during the conversation that the gun has already been "tagged" to go to Palomar along with the bean pot and "...all the family knows this..."

Bonnie suggested Tom write a follow up letter to be sure that Herb has contact information for the Mountain. Tom indicated that he would do that and, time permitting,

try to drop by and see Herb live. Herb indicated that he wanted the gun given to the community in his father's name, Leo Douglass. Bonnie and others thought that it should be from Leo and his son's families.

CALENDARING 2007 MEETINGS

The group left the Phelps' dining room table to go into Bonnie's office around her computer to look at the interactive calendar and schedule the meetings for 2007. Committee member, Scott Kardel, joined the group at this time. A list was collected of Saturday 8:00 a.m. meetings, which would be coincident and an hour prior to the PMVFD Board meetings (to encourage greater public participation and to allow a greater possibility that Chief George would be able to join us). These meetings, on the first Saturday of most months will be held at the Fire/CSC location. Also, the third Friday of the month at 4:00 p.m., meetings would be held at the Phelps'. There was a strong sense that more frequent meetings tend to produce more action – the main product of our Committee.

The list of dates for 2007 agreed upon are as follows:

First Saturday, 8:00 a.m.

December 2, 2006
January 6, 2007
February 3, 2007
March 3, 2007
April 7, 2007
May 5, 2007
June 2, 2007
July 7, 2007
August 4, 2007
September 8, 2007 (Labor Day Conflict)
October 6, 2007
November 3, 2007
December 1, 2007

Third Friday, 4:00 p.m.

January 19, 2007
February 16, 2007
March 16, 2007
April 20, 2007
May 18, 2007
June 15, 2007
July 20, 2007
August 17, 2007
September 21, 2007
October 19, 2007
November 16, 2007
December 14, 2007

NEXT MEETING, AGENDA AND REFREEZE

The group that the meeting scheduled for next Friday, the 17th would be premature. Even though the Walls will be traveling, the next meeting was scheduled for Saturday, December 2, 2006, at 8:00 a.m. at the PMVFD facility. After negotiation of the agenda for the next meeting, the meeting adjourned at 5:12 p.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary

PALOMAR MOUNTAIN COMMUNITY SAFETY CENTER ACTION COMMITTEE MEETING

December 2, 2006

The Palomar Mountain Community Safety Center Action Committee meeting was held at the PMVFD house property on Saturday, December 2, 2006 and was called to order at 8:05 a.m. by the Chairman, Earl Walls. Tom Burton acted as Secretary. All the directors were present.

The Chairman indicated that this meeting had been called to brainstorm and accumulate ideas for management of the Community Center building – now and for the future. Obviously, presently there is less to do since it is the small house and it is still used substantially by the Fire Department. As the PMVFD, however, is “moving out” of the house into their new offices, it seems appropriate to develop procedures for the management of the Community Center building portion of the PMVFD property. This had been addressed at a CSC Action Committee meeting and PMVFD Board Chairman and Action Committee Member, Linda Thorne, suggested that if the PMVFD would appreciate it if the CSC were to create some ideas for their contemplations. The Chairman indicated that this would be the major topic of focus for today’s meeting. Other ancillary items will follow below.

BRAINSTORM COMMUNITY CENTER OPERATIONS

The “free wheeling” discussion of these topics took the best part of the meeting (about an hour and a half). Summarized below are just the topics discussed – not their order of importance nor all of the detail associated therewith:

APPLICATION. The consensus was that there should be an application for any use of the Community Center. We’ll consider also whether a deposit should occur with the application – more on that later.

CALENDARING. There should be a coordinator and a calendar, which is published. Presently Bruce Graves is serving in that capacity.

FACILITIES MANAGEMENT. There should be a manager of the facility. This, at our early stage, would be the same person as the calendar person. It’s important, the group felt, for the “buck” to stop somewhere.

PREPARATION/CLEAN UP. This is thought to be a very important topic. It should not be Fire Department personnel. They have enough safety-oriented administration, training and situational response times such that they should not also have to do preparation and clean up of the Community Center portion of the property. The preparation and clean up people could be either Volunteers or Paid Staff.

WEEKLY CLEANING. This is highly recommended.

SUPPLIES. There are several categories that immediately came to mind. Cleaning supplies; toilet paper; paper towels; miscellaneous. The consensus here is that this should be separately paid for by the CSC, but passed on to users so that those involved are actually paying their own way. It's also assumed that once the ultimate Community Center is built that the PMVFD will take care of similar supplies for their downstairs office, training, storage spaces.

SEPARATE METERS. Presently all utilities go through one meter on the PMVFD site. Once we're "all one" we'll have separate metering of all of the utilities.

PROPERTY TAXES. PMVFD is a 501(3)(c) non-profit organization qualifies for the institutional exemption from taxes. It's believed that the Community Center would also, once that building has been separately built.

REPAIRS AND UPKEEP. Bruce Graves and Earl reported that the existing house "structure" has a new roof – this, of course, means that there are no historical incentives as of last weekend, and some new windows. There were no leaks last winter. All structural costs should be footed by the PMVFD, but non-structural expenses, particularly with respect to the second floor, should all be Community Center related is the group's thinking.

MICE. One member suggested a cat on a fully time basis to take care of mice. Others suggested Decon. In any event, mice are a significant feature on the Mountain and, if this is to be a class act facility, we want it clean and mouse-free.

SUPPLY CABINET. We believe we should have a separate one that is locked on which a regular inventory is maintained and a list of expectations beyond supplies what the cleaning expectations are on a periodic (probably weekly) basis would be.

SET UP/TAKE DOWN. This could be another either volunteer or paid position that would set up the facility for various uses and then return it as it should be after the use. There were various discussions as to fees as well.

FEES. The basic concept is a fixed fee would entail a fixed number of chairs, tables and a standard type room arrangement. Above that, there would be a charge made for tables and chairs.

Sliding scale is also thought appropriate – the more people using the facility the larger the charge should be.

There may be not a charge for non-profits (federal and state exempted organizations, community and civic groups that meet our local community need purposes and have supported the construction and maintenance). All of these, however, should have a deposit posted so that, if the expectations as to the cleanliness and use of the facility are not met, their deposit could be "charged" and then caused to be replenished so that there would be consequences for less than ideal responsibility being manifest.

It was suggested that we could calculate the operating costs of a facility per hour. The only difficulty with this would be if we don't charge for non-profit and civic groups, then who pays PMVFD? CSC?

Insurance now is all paid by PMVFD. Are the liability limits adequate? Will there need to be other insurance in place at the time there is greater use of the Community Center portion of the facility? Should this also be prorated based on numbers and usage?

CLEANING EXPECTATIONS. The brainstorming did include the idea of all the countertops in the kitchen and bathrooms being sprayed with bleach at least once a week; the refrigerator being cleaned out once a week; the floors being mopped and/or swept once a week; the other surfaces being dusted once a week; vacuumed or mop swept; and checking the paper towels and toilet paper.

LOST AND FOUND. This, too, is thought to be an issue. It's thought that there could be an auction or rummage of any lost and found that's not claimed at the annual meetings.

TREASURER'S REPORT

Scott Kardel, CFO, indicated that currently the bank balance is \$3,010.64. The Chairman indicated that he got an additional check for \$375 that will need to be added to that balance.

POST OFFICE BOX

Currently the PMCC has a post office box of which Scott Kardel has the only key. It was thought that Earl should also have a key. Scott will make arrangements for getting Earl a key.

FUND RAISERS

Board Member, Michelle, suggested the idea of a bazaar that could be an annual event held every year before Christmas, 10% to 20% of the profits of which could go to support the CSC.

Another idea suggested was an "all you can eat" spaghetti dinner. This is also thought to be a relatively fun and inexpensive type of a fundraiser that might be somewhat parallel to the pancake breakfast done by the PMPO.

ELFIN FOREST

Tom Burton said that many of the issues we have dealt with here have been dealt with by the Elfin Forest volunteers. Chief George had suggested that he would get Tom a copy of their operative documents several times in the past. Tom has still not received that. Michelle indicated that she'd be glad to either get that from George or request it directly from the Elfin Forest people. Our hope is that this can be used as a model both for procedures of operating a community center, as well as for the legal relationship between owning PMVFD entity and the community using and maintaining CSC group.

ANNUAL MEETING

The group questioned whether this meeting could constitute the PMCC's annual meeting. Tom suggested that the bylaws probably do not allow for that, but he indicated that he would check that out and report to the group (on checking, the bylaws do require notice and a separate meeting).

The meeting adjourned at 10:40 a.m.

Respectfully submitted,

Thomas W. Burton, Acting Secretary