



## Article IX - Committees

### Section 9.1 Appointment of Committees

The PMPO Board may appoint an Executive Committee and such other committees (herein referred to as PMPO Committees) as the PMPO Board from time to time deems necessary or appropriate, to conduct business and further the objectives of the Board.

The appointment by the PMPO Board of a PMPO Committee shall be by resolution adopted by a majority of PMPO Board members.

The PMPO Chairman shall have the authority to form a PMPO Committee between regularly scheduled PMPO meetings, without a majority vote of the PMPO Board, if there are time-sensitive issues that require immediate attention. In this instance, all members of the board shall be notified of the proposed PMPO Committee and will be given 3 days to respond. In such instances where a majority of the responding PMPO Board members disagree with the proposed PMPO Committee, a special meeting will be called prior to the formation of the committee. Upon commissioning of a PMPO Committee, the PMPO Board will designate that committee as either "Internal" or "External"; Internal being chartered to address Administrative, Organizational and Secretarial items for the PMPO Board External being chartered to address items which have a "direct impact" to the Palomar Mountain Community at large.

### Section 9.2 Committee Member Formation

The PMPO Committee shall consist of two (2) or more members of the PMPO Board plus other eligible voters as defined in section 5.2 of the articles.

The Chairman of the PMPO shall appoint a Chairperson for the PMPO Committee, from one of the members of the PMPO Board.

The membership of the PMPO committee shall be named by the PMPO Board and by resolution adopted by a majority of PMPO Board members

All members of the PMPO Committee have equal voting rights on the committee.

The PMPO Committee, by majority vote, may include non-committee members in committee activities for specific tasks, information gathering or specialist knowledge; these individuals do not have voting rights on the committee.

### Section 9.3 Committee Charter

The PMPO Board, via the PMPO chairperson, shall provide the Chairperson of the PMPO Committee with a clear and measurable charter.

The PMPO Committee Chairperson shall be responsible for developing and executing action plans and timelines to deliver on this charter.

### Section 9.4 Operating Procedures of the PMPO Committee.

The PMPO Committee shall operate under the charter provided by the PMPO Board.

All communications from the PMPO Committee shall be directed to the PMPO Board members and chairperson. All communications representing the PMPO and/or the PMPO Committee shall be directed to the PMPO Board for approval and dissemination at the PMPO Board's direction.

Issues voted on by the PMPO Committee will be passed or not passed based on a majority vote by a quorum of eligible voters. A Quorum shall be defined as a minimum of 50% of that PMPO Committees member.



## Palomar Mountain Planning Organization Communications Committee

All PMPO Committee members must adhere to the majority decision of the PMPO committee. Any action by any PMPO Committee member, deemed by a majority of the PMPO Board members to be harmful to the majority vote, shall be subject to review by the PMPO Board.

All PMPO Committee meetings shall be documented and the minutes distributed to the committee members and the Chairperson of the PMPO in a timely manner (within 14 days of the meeting). All committee documents and artifacts shall be posted to the PMPO archives. Committees designated as "External" shall communicate meeting date, time and place to the PMPO Board and eligible voters, in accordance with the PMPO Meeting Communication guidelines.

### Section 9.5 Dissolution of Committees

The PMPO Board may dissolve any PMPO Committee as the Board deems appropriate, by resolution adopted by a majority of PMPO Board members.