



Article IX - Committees

Section 9.1 Appointment of Committees

The PMPO Board may appoint an Executive Committee and such other committees (herein all committees referred to as PMPO Committee) as the PMPO Board from time to time deems necessary or appropriate, to conduct business and further the objectives of the Board.

The appointment by the PMPO Board of such PMPO Committees shall be by resolution adopted by a majority of PMPO Board members.

The PMPO Chairman shall have the authority to form a Committee between regularly scheduled PMPO meetings, without a majority vote of the Board, if there are time sensitive issues which require immediate attention. In this instance, all members of the board should be notified of the proposed Committee and will be given 3 days to respond. In such instances where a majority of the responding Board members disagree with the proposed Committee, a special meeting will be called prior to the formation of the committee.

Upon commissioning of a Committee the PMPO Board will designate the committee as either "Internal" or "External"; Internal being chartered to address Administrative, Organizational and Secretarial items for the PMPO Board.

External being chartered to address items which have a "direct impact" to the Palomar Mountain Community at large.

Section 9.2 Committee Member Formation

The PMPO Committees shall; consist of two (2) or more members of the PMPO Board plus other eligible voters as defined in section 5.2 of the articles.

The Chairman of the PMPO shall appoint a Chairperson for the Committee, from one of the members of the PMPO Board.

The membership of the committee shall be named by the PMPO Board and by resolution adopted by a majority of PMPO Board members

All members of the committee have equal voting rights on the committee.

The committee, by majority vote may include non committee members in committee activities for specific tasks, information gathering or specialist knowledge; these individuals do not have voting rights on the committee.

Section 9.3 Committee Charter

The PMPO Board, via the PMPO chairperson shall provide the Committee Chair person with a clear and measurable charter.



The Committee Chairperson shall be responsible for developing and executing action plans and timelines to deliver on the charter.

Section 9.4 Operating Procedures of Committees The committee shall operate under the charter provided by the PMPO Board.

All communications from the Committee shall be directed to the PMPO Board members and chairperson. All communications representing the PMPO and/or the Committee shall be directed to the PMPO Board for approval and disseminated at the PMPO Boards direction.

Issues Voted on by the Committee will be passed or not passed based on a majority vote by a quorum of eligible voters. A Quorum shall be defined as a minimum of 50% of the committee members.

All committee members must adhere to the majority decision of the committee. Any action by any committee member, deemed by a majority of the PMPO Board members to be harmful to the majority vote, shall be subject to review by the board.

All committee meetings shall be documented and the minutes distributed to the committee members and the Chairperson of the PMPO in a timely manner (within 14 days of the meeting) All committee documents and artifacts shall be posted to the PMPO archives.

Committees designated as "External" shall communicate meeting date, time and place to the PMPO Board and all eligible voters, in accordance with the PMPO Meeting Communication guidelines (Appendix ??) Committees designated as 'Internal' shall communicate meeting date, time and place to only the PMPO Board.

Section 9.5 Dissolution of Committees

The Board may dissolve any PMPO Committee as the Board deems appropriate, by resolution adopted by a majority of Board members.